

# Public Document Pack



Telford & Wrekin  
Co-operative Council

Protect, care and invest  
to create a better borough

## Borough of Telford and Wrekin

### Cabinet

Thursday, 23 June 2022

10.00 am

Telford Room, Third Floor, Addenbrooke House, Ironmasters Way,  
Telford, TF3 4NT

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<b>Democratic Services:</b>	<b>Kieran Robinson</b>	<b>01952 382061</b>
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<b>Lead Officer:</b>	<b>David Sidaway, Chief Executive</b>	<b>01952 380130</b>

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### Cabinet Members

Councillor S Davies	Leader of the Council
Councillor R A Overton	Deputy Leader and Cabinet Member for Housing, Enforcement and Transport
Councillor A J Burford	Cabinet Member for Adult Social Care and Health, Integration and Transformation
Councillor E M Callear	Cabinet Member for Visitor Economy, Employment and Skills
Councillor L D Carter	Cabinet Member for Neighbourhood Services, Regeneration and the High Street
Councillor R C Evans	Cabinet Member for Finance, Governance and Customer Services
Councillor C Healy	Cabinet Member for Climate Change, Green Spaces, Natural and Historic Environment and Cultural Services

Councillor K Middleton      Cabinet Member for Leisure, Public Health and Well-Being,  
Equalities and Partnerships

Councillor S A W Reynolds      Cabinet Member for Children, Young People, and Families

Councillor P Watling      Cabinet Member for Stronger and Safer Communities

**Invitees**

Councillor A J Eade      Conservative

Councillor W L Tomlinson      Liberal Democrat

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<b>2.0</b>	<b>Declarations of Interest</b>	
<b>3.0</b>	<b>Minutes of the Previous Meeting</b>	<b>(3 - 10)</b>
<b>4.0</b>	<b>Leader's Announcements</b>	
<b>5.0</b>	<b>2021/22 Financial Outturn Report</b> Cllr Rae Evans	<b>(11 - 46)</b>
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## CABINET

Minutes of a meeting of the Cabinet held on Thursday, 19 May 2022 at 10.00 am in Telford Room, Third Floor, Addenbrooke House, Ironmasters Way, Telford, TF3 4NT

PUBLISHED ON WEDNESDAY, 25 MAY 2022

(DEADLINE FOR CALL-IN: MONDAY, 30 MAY 2022)

**Present:** Councillors S Davies (Chair), R A Overton (Vice-Chair), A J Burford, E M Callear, L D Carter, R C Evans, C Healy, K Middleton, S A W Reynolds, P Watling and S Davies (Chair).

**Also Present:** Councillors A J Eade (Conservative Group Leader) and W L Tomlinson (Liberal Democrats Group Leader)

**CAB-      Declarations of Interest**  
**144**

None.

**CAB-      Minutes of the Previous Meeting**  
**145**

**RESOLVED** - that the minutes of the meeting held on 17 March 2022 be confirmed and signed by the Chair.

**CAB-      Leader's Announcements**  
**146**

The Leader commented on the shock felt in the community by the news that Shrewsbury & Telford NHS Trust pleaded guilty to health and safety breaches following the deaths of two residents. The Council's heart went out to the families of the two men who had died. Urgent action was needed from government to improve the health system in Telford & Wrekin and Shropshire. The Leader called upon MPs in the region to work with the Council to ask the government for the support needed.

The Leader discussed the cost of living crisis, stating that 95% of Telford and Wrekin residents would be receiving some form of cash support. While the £150 support would be small compared to all the increasing costs, the Council had also frozen council tax to help residents. The scale of the challenge was so great that only the government could make a big impact.

The Council was applying to join UK100, a network of local authorities leading climate action. This was a reaffirmation of the Council's 2030 net zero pledge. Additionally, the Climate Action Investment Fund, the first in the West

Midlands, was being launched allowing people to invest directly into the Borough's green future.

**CAB- Better Homes for All  
147**

The Deputy Leader presented the report of the Director: Housing, Employment & Infrastructure.

To make best use of homes of all tenures in the area, the report outlined a boroughwide support package for tenants and landlords, updates to licensing standards and conditions, an increase to HMO licence fees, and an extension of the Council's affordable warmth programme.

There would also be the introduction of a dedicated landlord and tenant coordinator and an inspection programme for supported living providers to support elderly tenants.

Cabinet members welcomed the report, noting the successes the scheme had had to date whilst acknowledging that more work was necessary to tackle persisting problems. Specific points were made in support of the affordable warmth programme and its alignment with the Council's environmental agenda.

The Leader of the Liberal Democrat group welcomed the report, noting the affordable warmth scheme in particular.

The Leader of the Conservative group stated his general backing for improving housing conditions and tackling rogue landlords and congratulated officers on securing government funding for the local housing sector. Greater consultation with landlords was called for.

Upon being put to a vote it was:

**RESOLVED – that Cabinet**

- a) **Notes the continued progress of the Better Homes for All Programme.**
- b) **Approves the closure of the current landlord accreditation scheme, as detailed in section 5.3 of the report.**
- c) **Approves a new Borough wide package of support for private tenants and landlords, including the introduction of a dedicated landlord tenant coordinator as detailed in section 5.4 of this report. The full package details are contained within Appendix 1.**
- d) **Approves the Private Sector Housing Enforcement Policy 2022 including a revised civil penalty charging matrix and adoption of a number of pieces of legislation to improve standards in the**

private rented sector, as detailed in section 5.7. The policy is appended to the report as Appendix 2.

- e) Approves a fixed fee structure, in order to ensure consistency, for certain enforcement action taken under Section 49 of the Housing Act 2004 as detailed in section 5.9.5 of the report.
- f) Approves the revised amenity, space and management standards for HMOs in the Borough as detailed in section 5.12 of this report and Appendix 3
- g) Approves the revised HMO licence conditions to incorporate changes in legislation, including the introduction of minimum room sizes to tackle overcrowding in HMOs as detailed in section 5.13 of this report and Appendix 4
- h) Approves the revised fee structure for Mandatory Houses in Multiple Occupation (HMO) licencing as detailed in section 5.14 of this report.
- i) Delegates authority to the Director for Housing, Employment & Infrastructure in consultation with the Cabinet Member for Housing, Enforcement and Transport to approve any future amendments to any enforcement or HMO licensing fee structures; and the Conditions for Houses in Multiple Occupancy required to be licenced
- j) Notes the energy efficiency measures that will be delivered with £0.5m climate change funding as detailed in section 5.16.3 of this report.

**CAB- 148      Building Safer, Stronger Neighbourhoods through Appropriate Use of Our Enforcement**

The Deputy Leader presented the report of the Director: Neighbourhood & Enforcement Services.

Robust enforcement was a key priority for the Council; the report contained an update on the actions of the public protection team in 2021. This included 29 multi-agency exercises, £75,000 of external funding that had been secured to combat fly tipping on private land, around 1,500 school patrols that had been conducted, and solar powered CCTV units that had been installed, amongst other actions.

While there had been a reduction in fly tipping across the Borough there was more work to be done. The CCTV network continued to grow and the Council was looking to expand with vehicles and a mobile enforcement hub.

Members noted the positive impact of effective enforcement activity in improving communities and people's sense of safety and pride. The Council's work with the Police and Crime Commissioner was also praised.

The Leader of the Conservative group sought further action to support nighttime safety initiatives such as the street pastors scheme to improve safety around the nighttime economy.

The Leader of the Liberal Democrat group noted the important role CCTV cameras played in combatting anti-social behaviour but noted that more of a police presence was needed in communities.

#### **RESOLVED – that Cabinet**

- a) **Notes enforcement activity undertaken by Public Protection, Neighbourhood Enforcement teams during 2021 to keep residents and businesses safe.**
- b) **Delegates approval to the Director of Neighbourhood & Environmental Services in consultation with the Deputy Leader and Cabinet Member for Enforcement, Community Safety and Customer Services to progress procurement of a mobile enforcement hub and CCTV vehicle.**
- c) **Approves the priority areas of focus for the year ahead as outlined in the report.**

#### **CAB- Housing Investment Programme Update 149**

The Deputy Leader presented the report of the Chief Executive.

One of the Council's main priorities was to ensure residents had a good place to live, the Housing Investment Programme was an initiative that aimed to ensure that tenants had good homes with security of tenure.

NuPlace continued to be a success with 96% of tenants saying they would recommend its homes to friends and family. NuPlace offered a secure home for life to residents and provided the Council with an income stream that was reinvested into services for residents.

The scheme had delivered 442 homes to date with a further 442 planned or in delivery. Additionally, it had led to the regeneration of 23 acres of brownfield.

Members praised the scheme for its high quality offer, offering residents a home for life if they wanted it, as well as for its environmental innovation. The Leader of the Council noted in particular the positive responses of tenants to the homes and their support for the programme.

The Leader of the Liberal Democrat group praised the positive impact NuPlace had on the Council's revenue.

The Leader of the Conservative group noted his support for the preservation work that the NuPlace scheme had enabled.

**RESOLVED – that Cabinet**

- a) **Notes progress made in the delivery of the Housing Investment Programme.**
- b) **Notes financial performance for the year 2021/22 and the impact of Nuplace's operations on the Council's budget position.**

**CAB-150      £10m Housing Intervention Fund - Delivering New Homes & Supporting Our Most Vulnerable Residents**

The Deputy Leader presented the report of the Director: Housing, Employment & Infrastructure.

The housing strategy had three objectives, the report set out how the Council delivered against those commitments.

A decent place to live was the foundation for a healthy life and housing was a key priority for the administration. A pipeline of new supported and specialist accommodation had been established to be delivered between 2022 and 2025, helping to drive change locally, but there was more work to be done. This scheme would add value to the Borough's housing stock whilst also challenging failures in the market.

Initial proposals from the scheme included affordable accessible homes, the acquisition and delivery of sites to deliver for housing needs, and a Telford loan scheme to help people onto the property ladder.

The Council continued to lobby for government funding.

Cabinet Members expressed their support for the report; housing was an exceptionally important foundation for a healthy life.

The Leader of the Conservative group expressed support for the stalled sites programme in particular.

The Leader of the Liberal Democrat group welcomed the work being undertaken to facilitate people staying in their own homes.

**RESOLVED – that Cabinet**

- a) **Supports the priorities and initial proposals for the Housing Intervention Fund set out in the Report**

- b) **Delegates authority to the Director: Housing, Employment & Infrastructure and Director: Finance & HR in consultation with the Lead Cabinet Member for Housing, Enforcement & Transport to approve investment of the Fund, subject to business case and enter into any documentation necessary to give effect to the recommendations in this report.**

**CAB- Events Update  
151**

The Cabinet Member for Climate Change, Green Spaces, Natural and Historic Environment and Cultural Services presented the report of the Director: Communities, Customer and Commercial Services.

The report provided an overview of future events funding, with funding doubling to £2 million.

Events and culture were important, especially after Covid-19, for bringing the community together and bringing visitors in. Most events were free, so all could enjoy, whilst drawing people to the Borough's high streets.

The programme for 2022 was well underway with a number of events already held and more to come, such as the Balloon Fiesta. There would also be special events for the Commonwealth Games and Platinum Jubilee celebrations.

Cabinet expressed its support for the report, noting the importance of bringing visitors to the Borough, and the promotional role of the events.

**RESOLVED – that Cabinet**

- a) **Support the content of the events and festivals programme for Year 2022/23 and planned outline programme for 2023/24.**
- b) **Authorises the Director Communities, Customer and Commercial Services, after consultation with the Cabinet Member for Climate Change, Green Spaces, Natural and Historic Environment and Cultural Services and The Leader (responsibility for Headline Events) to take all required action and utilise funding totalling £2m from the Investment in Council Priorities Fund to support implementation of the events and festivals programme.**

**CAB- Annual Governance Statement 2021-22  
152**

The Cabinet Member for Finance, Governance and Customer Services presented the report of the Chief Financial Officer and Monitoring Officer.

The report set out adherence to Council's governance arrangements. All Service Delivery Managers had been sent a questionnaire, which had then been reviewed by Directors and Executive Directors, before being reviewed by the Council's audit team. An action plan had been developed and would be sent to Audit Committee.

**RESOLVED – that Cabinet**

- a) **Notes and agrees the Annual Governance Statement 2021/22, attached at Appendix 1 to the report; and**
- b) **Recommends that the Audit Committee notes and approves the Annual Governance Statement 2021/22 attached at Appendix A to the report.**

The meeting ended at 11.24 am

**Signed for the purposes of the Decision Notices**

Anthea Lowe  
Associate Director: Policy & Governance  
Date: **Wednesday, 25 MAY 2022**

Signed .....

Date: Thursday, 23 June 2022

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## Cabinet member quotes for cabinet papers – 23 June 2022

### 2021/22 Financial Outturn



“The financial outturn forms the basis of our formal statement of accounts and shows, as a result of strong and effective financial management; overcoming a number of challenges, we ended the year just within budget. This forms a solid basis on which to move into 2022/23, and will provide some financial resilience in what is going to be another challenging year.”



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**Councillor Rae Evans (Labour)**

Cabinet Member for Finance, Governance and Customer Services

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**TELFORD & WREKIN COUNCIL**

**CABINET – 23 JUNE 2022  
COUNCIL – 14 JULY 2022**

**SERVICE & FINANCIAL PLANNING REPORT – 2021/22 OUTTURN**

**REPORT OF THE DIRECTOR: FINANCE & HR (CHIEF FINANCIAL OFFICER.)**

**LEAD CABINET MEMBER: CLLR RAE EVANS**

**PART A) – SUMMARY REPORT**

**1.0 SUMMARY OF KEY ISSUES**

**1.1 2021/22 General Fund Revenue Financial Outturn**

Despite more than a decade of severe financial constraint, Telford & Wrekin Council has a long track record of sound financial management which has meant that it has been reasonably well placed to withstand the continuing financial impacts of the coronavirus pandemic in 2021/22. In addition to the pandemic, the Council has seen additional demand and increasing costs for many services, including Adult Social Care and Children's Safeguarding. It is a testament to Cabinet Members and Senior and wider management teams that, despite the significant and unprecedented financial pressures the Council has ended the year within budget. This is a solid basis upon which to move into 2022/23 and demonstrates ongoing financial resilience in challenging circumstances.

Throughout the year, the Council continued to demonstrate strong and effective financial management. Clearly, given the scale and complexity of the Council's budget and the vast number of different services provided to our residents there are a number of significant variations from the approved budget which relate to Covid-19 however spend has been effectively managed and supported by some limited Covid funding.

Importantly the Council has not had to make any unplanned use of reserves in 2021/22 and has retained a prudent level of balances set aside which will support the delivery of the medium-term Financial Strategy and support a high level of financial resilience in future years, as we will continue to feel the longer-term impacts of Covid and inflationary pressures in the economy, particularly higher rates of inflation, and at the same time also face the uncertainties of potential changes to the local government funding system.

The gross revenue budget for 2021/22 was £412m and the net budget was £131m. The estimated revenue outturn position is within budget by £0.048m (which is equivalent to -0.04% of net budget) after the proposed

transfers to reserves and balances have been made. This position has been achieved after delivering £7.3m of budget savings in 2021/22, on top of the £126.4m made since 2009/10 giving a total of just over £133m ongoing savings – equivalent to around £1,600 p.a. less that the Council has available to fund services for every household in Telford & Wrekin.

Due to the sustained effective financial management, the year-end position has also allowed some funds to be set aside to support the future Medium Term Financial Strategy, including an allowance for inflationary pressures and supplementing the invest to save/capacity reserve to support delivery of further ongoing savings that will be required.

The funding outlook for the medium term is very uncertain but will clearly continue to be challenging. Due to the impact of Covid19, the major planned reforms to the local government finance system were postponed with the earliest date for implementation now being April 2023 – although there is currently no clear timetable and limited time for Government to undertake the necessary work and consultation changes could still, potentially, be implemented from next year making forward financial projections very difficult. There is currently no detailed information available to indicate how a new system might operate and the impact for individual authorities. There are also anticipated changes to the New Homes Bonus system with consultation expected during 2022 and a revised scheme potentially being introduced from April 2023. Further, Adult Social Care Reform is in progress however the level of ongoing funding to support the Adult Social Care pressures has not been confirmed.

Using the information that was available when the budget was set in March, it was anticipated that the Council would need to deliver the £9.9m savings already identified for 2022/23 and 2023/24 plus around £4.5m of further savings over the three years 2023/24 to 2025/26, taking the total savings to £148m by the end of 2025/26. However, given current very high rates of inflation the budget gap is expected to increase further unless the Government makes additional ongoing funding available.

## **1.2 2021/22 Capital Outturn.**

Capital spend ended the year at £57.37m against an approved budget of £73.31m. The programme of expenditure continued to be impacted by the effects of the coronavirus pandemic, however all schemes are now in progress. Some re-phasing of expenditure into 2022/23 will take place including as a result of some late allocations and extended negotiations with third parties and external funders. The rephasing of some schemes will generate some treasury management benefits in 2022/23.

### **1.3 Income Monitoring**

Covid-19 continued to have an impact on collection rates during 2021/22, however at the end of the year, income collection was ahead of the targets set for Council Tax and Business Rates while Sales Ledger was slightly behind target.

It is difficult to predict the ongoing impact of Covid-19 on income collection going forward and the position will be closely monitored during 2022/23. Ultimately, all debt will be rigorously pursued and will continue to be collected after the end of the financial year with appropriate recovery avenues being pursued at appropriate times.

### **1.4 NuPlace Ltd**

NuPlace is the Council's wholly owned housing investment company. It was set up primarily to improve standards in the private rented sector and to offer homes for life to tenants operated by a responsible and responsive landlord. It is a separate legal entity and as such prepares its own accounts; in addition the Council is also required to prepare consolidated group accounts as part of its financial statements which incorporates NuPlace's financial position. The unaudited accounts show that NuPlace generated an operating profit after interest and taxation of £0.407m in 2021/22. The company issued a dividend of £0.163m in 2021/22 during the year which was paid to the Council as its sole investor. The Council also received other income from NuPlace totalling £1.8m during 2021/22, net of additional interest and other marginal costs. The financial benefits that arise from NuPlace are invested in providing front line services such as providing Adult Social Care services to vulnerable residents and have helped to reduce the budget savings that would otherwise have had to have been made as a result of Government grant cuts.

### **1.5 General**

In December 2021, the Department for Levelling-up, Housing and Communities (DLUHC) announced an intention to amend the financial reporting deadlines for the 2021/22 accounts and audit process. Secondary legislation to do this is anticipated during the Summer period. The expectation is that, once these changes are introduced, the period of public inspection must be on or before, the first working day in August and the audited Statement of Accounts (SOA) must be published by 30 November at the latest. The Council's draft SOA was considered at the Audit Committee on 26 May, and the period of public inspection runs during June. Subject to the external audit being completed by Grant Thornton, it is anticipated that the final, audited SOA will be presented to the November Audit Committee.

**1.6** Summaries of the outturn on revenue and capital along with major variations are shown as appendices to this report.

## **2.0 RECOMMENDATIONS**

**2.1** Cabinet Members are asked to approve the following recommendations which will go forward to Full Council for final approval:

- (i) To approve:
  - the Revenue outturn position for 2021/22, which remains subject to audit by the Council's external auditors, and related virements in Appendix 3
  - the transfers and changes to reserves and associated approval to the relevant members of the Senior Management Team (as determined by the Chief Executive) and after consultation with the relevant Cabinet Member to spend the reserves detailed in section 5 and Appendix 5
- (ii) To approve the Capital outturn position and related supplementary estimates, re-phasing and virements shown in Appendix 4 and as summarised in the report
- (iii) To grant delegated authority to the Director: Finance & HR to make any changes required, in consultation with the Cabinet Member for Finance, Governance & Customer Service
- (iv) To note the performance against income targets
- (v) To approve the 2022/23 Public Health Grant and update the 2022/23 budget strategy accordingly

## **3.0 SUMMARY IMPACT ASSESSMENT**

<b>COMMUNITY IMPACT</b>	Do these proposals contribute to specific Priority Plan objective(s)?	
	Yes	Delivery of all priority objectives depend on the effective use of available resources. Effective financial management ensures best use of resources.
<b>TARGET COMPLETION/DELIVERY DATE</b>	Outturn forms the basis of the formal statement of accounts which was presented to the Audit Committee in draft format in May. The statement of accounts will then be audited and the final version will be published before the 30 November deadline subject to timely completion of the external audit.	
<b>FINANCIAL/VALUE FOR MONEY IMPACT</b>	Yes	The financial impacts are detailed throughout the report.

<b>LEGAL ISSUES</b>	No	None directly arising from this report. The S151 Officer has a statutory duty to monitor income and expenditure and to take action if overspends /shortfalls emerge. In December 2021, the Department for Levelling-up, Housing and Communities (DLUHC) announced an intention to amend the financial reporting deadlines for the 2021/22 accounts and audit process. Secondary legislation to do this is anticipated during the Summer period. The expectation is that, once these changes are introduced, the period of public inspection must be on or before, the first working day in August and the audited Statement of Accounts (SOA) must be published by 30 November at the latest.
<b>OTHER IMPACTS, RISKS &amp; OPPORTUNITIES</b>	No	Budget holders actively manage their budgets and the many financial risks and challenges that Council services face, examples include the risk of a particularly harsh winter which would impact adversely on the winter gritting and adult social care budgets, the increasing dependency on income from a wide range of activities and the risk of interest rate movements and increases in the rate of inflation. The Council has comprehensive risk management arrangements in place and an appropriate level of contingency within its revenue budget as detailed in this report as well as adequate funding set aside on reserves to cover anticipated risks.
<b>IMPACT ON SPECIFIC WARDS</b>	No	

## **PART B) – ADDITIONAL INFORMATION**

### **4.0 2021/22 REVENUE BUDGET**

4.1 The Council had a gross revenue budget of £412m for 2021/22 and the final net revenue outturn position is as follows (a more detailed summary is provided in Appendix I):

	<b>£m</b>
<b>Net Budget</b>	<b>131.014</b>
<b>Net Expenditure</b>	<b>130.966</b>
<b>Net Position</b>	<b>-0.048</b>
<b>Percentage Net Variance</b>	<b>-0.04%</b>

4.2 Variations by Service Delivery Unit are summarised below and further detail is provided in Appendix 2.

Service Area	Final Budget £	Outturn £	Variance £
Prosperity & Investment	(7,649,260)	(7,143,109)	506,151
Finance & HR	12,776,564	8,024,517	(4,752,047)
Policy & Governance	844,761	1,411,477	566,716
Children's Safeguarding & Family Support	36,763,304	39,230,435	2,467,132
Education & Skills	7,898,448	8,587,764	689,315
Adult Social Care	48,104,681	51,841,400	3,736,719
Health and Wellbeing	2,181,876	2,159,867	(22,009)
Neighbourhood & Enforcement Services	24,934,414	24,754,196	(180,218)
Communities, Customer & Commercial Services	1,133,363	2,477,251	1,343,888
Housing, Employment & Infrastructure	1,847,621	1,850,163	2,542
Corporate Communications	0	41,744	41,744
Council Wide Items	2,177,814	(2,194,595)	(4,372,409)
<b>Total</b>	<b>131,013,586</b>	<b>131,041,110</b>	<b>27,525</b>
<b>Funding Streams</b>	<b>0</b>	<b>(75,532)</b>	<b>(75,532)</b>
<b>Net Position</b>	<b>131,013,586</b>	<b>130,965,578</b>	<b>(48,008)</b>

This table shows the position for each service area after the transfers to reserves detailed in section 5 of this report. The figures in the above table exclude budgets and variances on capital charges which are “non-controllable” accounting entries.

The outturn for 2021/22 has been impacted by the Covid pandemic and many of the variances in service area outturn positions (notably, Prosperity & Investment, Education & Skills and Communities, Customer & Commercial Services) shown above are due to additional spending pressures and income reductions caused by the pandemic.

- 4.3 Service variances over £0.250m are highlighted; all other variances over £50k are detailed in Appendix 2.

Service Area	Variance £m
<b><u>Property &amp; Investment</u></b>	
<b>Building Innovation Telford (BiT)</b> – fee income shortfall due to re-phasing some schemes into 22/23 which will see increased income levels.	+0.496
<b>Operational &amp; Admin. Buildings</b> –pressures included additional cleaning across all sites and repairs and maintenance costs	+0.374
<b><u>Children’s Safeguarding &amp; Family Support</u></b>	
<b>Children In Care Placements</b> – pressure on residential placement costs during the year, including a number of placements that have become significantly more expensive due to the complexities and challenges of cases being presented; the cost of 5 young people placed on remand has added £0.546m to the projected costs; there has however also been some success with a number of young people being stepped down from residential placements.	+1.844
<b>Post 18 Staying Put and Leaving Care Support</b> – a significant number of teenagers are approaching adulthood which gives rise to this pressure.	+0.289
<b>Health funding</b> – further engagement with Health representatives has led to increased health funding contributions linked to health needs.	-0.393
<b>Children with Disabilities</b> – additional support required to families as the pandemic impacted on the opportunities available to children which has resulted in additional costs.	+0.337

<b><u>Education &amp; Skills</u></b>	
<b>Home to School Transport</b> – this pressure during the year has been exacerbated by an increase in taxi costs from September 2021; a number of initiatives are underway to address the issue including reviewing different transport options, providing minibus transport rather than taxis, reviewing routes and retendering.	+0.540
<b>Arthog</b> – Summer term bookings were impacted by Covid-19 restrictions which resulted in a shortfall of income.	+0.319
<b><u>Adult Social Care</u></b>	
<b>Purchasing, Long Term Care</b> –expenditure pressure on all types of long term care.	+5.762
<b>Purchasing, Short Term Reablement</b> – cost of care provided; partly offset by income from CCG	+5.442
<b>Client Contributions</b> – income from clients who pay an assessed contribution towards their care costs, partially offsets some of the additional costs referred to above.	-0.801
<b>CCG Joint Funding</b> – income relating to client care part funded by the CCG partially offsets some of the additional costs referred to above.	-0.965
<b>NHS Contributions</b> and agreed risk share agreement partially offsets some of the additional costs referred to above.	-5.702
<b>Operational Teams</b> – cost of agency workers required to cover vacancies, maternity leave and additional client numbers	+1.104
<b>Grant Income</b> – additional grant income	-0.711
<b>Contribution to Reserves</b> – to cover committed reablement and other cost pressures in 22/23	+0.624
<b><u>Communities, Customer &amp; Commercial Services</u></b>	
<b>Leisure Operations</b> – loss of budgeted income relating to closures required due to Covid-19 in the first quarter of the year. The impact of planned closure of Newport Pool from December until the end of March for remedial works is also included in the shortfall.	+0.459
<b>Catering (Education &amp; Commercial)</b> – income shortfall due to Covid in the first part of the year and ongoing impact.	+0.502

<b>Housing Benefit Subsidy</b> – the shortfall includes the impact of B&B spend where no subsidy can be claimed and lost subsidy from charity landlords.	+0.298
<b><u>Housing, Employment &amp; Infrastructure</u></b> There are no variances over £250,000 to report.	
<b><u>Neighbourhood &amp; Enforcement</u></b> There are no variances over £250,000 to report.	
<b><u>Finance &amp; Human Resources</u></b> <b>Treasury</b> –benefit from continued active treasury management and borrowing at lower than budgeted short term interest rates.	-4.425
<b><u>Corporate</u></b> <b>Pension Costs</b> –relates to the benefit from prepayment of employers pension contribution	-0.478

Transfers to reserves are detailed in Appendix 5.

#### 4.4 Public Health

The Council receives a ring-fenced grant to support its Public Health responsibilities. In 2021/22 this grant totalled £12.808m. The conditions of the grant are that it must be used to address health needs and improve health and well-being in the community. Work to support improving public health outcomes is delivered across a number of the Council's Service Areas and a summary of the grant in 2021/22 is shown in the table below:

	£
<b>Public Health Reserve (grant bfwd from 2020/21)</b>	1,665,552
<b>Public Health Grant allocation 2021/22</b>	12,808,327
Total Funding	<b>14,473,879</b>
<b>Funding applied during 2021/22</b>	12,028,438
<b>Grant carried forward to 2022/23</b>	2,445,442

#### 4.5 Dedicated Schools Grant (DSG)

Excluding funds passed to academies and colleges, Dedicated Schools Grant totalled £107.7m in 2021/22. There was a planned overspend of £0.244m (0.23%) during the year. As £0.576m had been carried forward

into 2021/22 from the previous year, a year-end surplus of £0.332m has been carried forward to 2022/23.

The continued maintenance of a positive DSG balance is particularly noteworthy compared to the position in many other councils. The pressures seen in other parts of the country are also apparent in Telford & Wrekin. However, the Council’s strong financial control, investment in additional staff focusing on post 16 and residential provision and positive relationships with schools have enabled budgetary control to be maintained whilst ensuring that we meet our responsibilities to young people. In addition, the national recognition of high needs cost pressures has led to additional resources being allocated to councils, including Telford & Wrekin.

The Council has a constructive relationship with the local Schools Forum and continues to work hard to tackle the high needs pressures in partnership with the Forum, schools and other providers of education.

**5.0 RESERVES & BALANCES**

5.1 The main General and Special Fund balances were £5.218m at 1 April 2021. The position on the main General and Special Fund Balances is now:

	£m
Balances at 1 <sup>st</sup> April 2021	<b>5.218</b>
Planned approved use	(0.159)
2021/22 Final Contribution to Balances	+0.048
<b>Balances at 31<sup>st</sup> March 2022</b>	<b>5.107</b>

The General/Special Fund balance forms part of the Council’s overall reserves and balances.

5.2 In addition to the General and Special Fund Balances, the Council has general contingencies of £3.95m and £2.794m held centrally for inflation in 2022/23. Further, there is a prudent level of reserves and provisions available to support the medium term financial strategy.

5.3 A number of specific transfers to reserves are proposed which support the Council’s priorities, Covid recovery and regeneration and the future medium term financial strategy. These are included in the overall outturn position as reported above and are detailed in Appendix 5.

5.4 The balance of the Public Health ring-fenced grant has also been carried forward to 2022/23 (in line with the grant conditions see section 4.4 above) as has the residual balance of other grants received in year, in line with accounting requirements.

## 6.0 2021/22 CAPITAL PROGRAMME

6.1 The capital programme for 2021/22 totalled £73.31m. Some re-phasing of expenditure into 2022/23 will take place including as a result of the continued effects of the coronavirus pandemic, some late allocations and extended negotiations with third parties and external funders. Spend at year end was £57.37m as summarised in the table below, all schemes that have been re-phased are already in progress:

Service Area	Budget £m	Spend £m	% Spend £m	Year End Variance £m
Adult Social Care	0.12	0.06	52%	-0.06
Prosperity & Investment	25.33	18.03	71%	-7.30
Neighbourhood & Enforcement Services	17.86	17.34	97%	-0.52
Education & Skills	11.05	12.96	117%	+1.91
Housing, Employment & Infrastructure	12.17	5.82	48%	-6.35
Communities, Customer & Commercial Services	4.51	2.17	48%	-2.33
Health, Wellbeing & Commissioning	0.07	0.06	82%	-0.01
Policy & Governance	0.12	0.03	26%	-0.09
Finance & Human Resources	2.10	0.90	43%	-1.20
<b>Total</b>	<b>73.31</b>	<b>57.37</b>	<b>78%</b>	<b>-15.94</b>

Note: The approved estimate excludes the new allocations, slippage and virements detailed in Appendix 4

6.2 The main scheme re-phasing to future years is shown below with detail included in Appendix 4.

	£m
<b><u>Prosperity &amp; Investment</u></b>	
Property Investment Programme – primarily the purchase of Plot 12 Hortonwood, for the onward development of small industrial units from within the Growth Fund allocation, which completed early in 2022/23.	-1.26
Stalled sites programme – a number of complex schemes completed early in 2022/23	-1.16
Stronger Communities/Get Building Fund – work reprofiled at New College in line with the contractor delivery plan	-1.67
HE Land Deal, Board Schemes and Liability sites – rephasing of spend, mainly site preparation	-0.90
Housing Company – rephasing of spend, fully committed to schemes currently in development in 2022/23	-0.79

<b><u>Neighbourhood &amp; Enforcement Services</u></b>	
Highways. Carriageways and Integrated Transport –fully committed to schemes currently in delivery	-0.52
Environmental Improvements –accelerated spend to address urgent priorities	+0.15
Miscellaneous Asset Schemes – fully committed for delivery in 2022/23	-0.37
A442 Challenge Fund – scheme delivery is on schedule for 2022/23 completion	+0.39
Ironbridge Gorge Stability –ongoing works in the Gorge	-0.11
<b><u>Education &amp; Skills</u></b>	
Other School Schemes – spend rephased in particular on secondary school expansion projects, (Holy Trinity Academy, Priorslee) in line with contractor schedules. Fully funded from Basic Need capital grant allocations.	+1.91
<b><u>Housing, Employment &amp; Infrastructure</u></b>	
Housing – empty property strategy allocations were approved mid year and required to meet future intervention initiatives	-1.10
Housing – Rough Sleeping Accommodation and Affordable Warmth Programmes grant was awarded late in the year.	-1.26
Housing - spend on Temporary Accommodation strategies fully committed in 2022/23	-3.55
Pride In Your High Street – some programme slippage due to Covid pandemic	-0.62
<b><u>Communities, Customer &amp; Commercial Services</u></b>	
ICT/eGov – spend re-profiled to 2022/23, all fully committed to future years. Delays due to ongoing impact of Covid supply chain issues.	-1.29
Customer Services System Development – budget for digital access initiatives such as MyTelford, required for future years	-0.37

Climate Change –to fund projects to be delivered in 2022/23	-0.30
<b><u>Finance &amp; Human Resources</u></b>	
Capitalisation of Efficiency Schemes/Severance costs in accordance with eligible spend during 21/22.	-1.20

- 6.3 There are a number of new approvals, virements and slippage which are also detailed in Appendix 4 and require formal approval.
- 6.4 The funding for the capital programme in 2020/21 included £14.743m estimated income from capital receipts. The actual income received in year was lower at £5.5m – the difference was mainly due to some receipts now expected early in 2022/23.

## **NUPLACE**

- 7.1 2021/22 was the seventh year of operation for Nuplace Ltd, the Council's wholly owned housing investment company. It was set up primarily to improve standards in the private rented sector and to offer homes for life to tenants operated by a responsible and responsive landlord. The principal activity of which is the procurement of the construction and management of private and affordable residential property for rent. During 2021/22, Nuplace established the sub brand known as Telford & Wrekin Homes, intended to acquire and refurbish existing housing stock, to provide a further product within the private rental sector, continuing to raise the bar in terms of property and tenancy management.

Nuplace's housing portfolio now comprises of 431 homes of which 45 are affordable. The programme has resulted in over 23 acres of brownfield land being regenerated, addressing sites that might otherwise blight communities. The programme is also delivering added value in terms of local employment, apprenticeships, supply chain development and the delivery of a range of community projects.

Works are ongoing at Southwater Way, Telford, Nuplace's low carbon Town Centre scheme of 46 housing units and the first 12 Telford & Wrekin Homes properties, seeking to bring old, redundant properties back into use, which are undergoing refurbishment and due to be completed in May 2022.

In accordance with the Company's accounting policy, the housing portfolio was revalued at the year end, which has resulted in an increase in value of 5% (£3.7m) over the nine completed sites.

- 7.2 Nuplace Ltd is a separate legal entity and as such will prepare its own Statement of Accounts and comply with company regulations. The accounts will be independently audited. As Nuplace is wholly owned by

Telford & Wrekin Council, the Council is required to prepare Group Accounts as part of its Statement of Accounts for 2021/22 which will consolidate the Council and Nuplace's financial position.

7.3 Nuplace distributed a final dividend of £0.01 per ordinary share registered on 16<sup>th</sup> February 2022, totalling £163,000. The company reported an operating profit before taxation of £0.564m, £0.406m after tax. It should be noted that the Council has received income totalling £1.8m from Nuplace during 2021/22 net of additional interest and other costs which is a combination of interest paid relating to the loan agreement, dividend income and services Nuplace purchased from the Council. The Council will also benefit from additional Council Tax, and New Homes Bonus as Nuplace properties are completed. The financial benefits that arise from Nuplace are invested in providing front line services such as providing Adult Social Care and have helped to reduce the budget savings that would otherwise have had to been made as a result of Government grant cuts.

**8.0 CORPORATE INCOME MONITORING**

8.1 The Council's budget includes significant income streams which are regularly monitored to ensure they are on track to achieve targets that have been set and so that remedial action can be taken at a very early stage. The three main areas are Council Tax, NNDR (business rates) and Sales Ledger. Current monitoring information relating to these is provided below. The Council pursues outstanding debt vigorously, until all possible recovery avenues have been exhausted, but also prudently provides for bad debts in its accounts.

8.2 In summary, Council Tax and Business Rates collection rates are above target, but Sales Ledger collection is slightly behind target.

<b>INCOME COLLECTION- 2021/22 YEAR END</b>			
	<b>Actual</b>	<b>Target</b>	<b>Performance</b>
Council Tax Collection	97.26%	97.03%	0.23% ahead of target
NNDR Collection	98.4%	97.58%	0.82% ahead of target
Sales Ledger Outstanding Debt	6.05%	4.70%	1.35% behind target

**8.3 Council Tax (£100.5m)**

The percentage of the current year liability for council tax which the authority should have received during the year, as a percentage of annual collectable debit. The measure does not take account of debt that continues to be pursued and collected after the end of the financial year in which it became due. The final collection figure for all financial years exceeds 99%.

Performance is cumulative during the year and expressed against the complete year's debit.

Year End Target	Year End Actual	Last year Actual
97.03%	97.26%	97.09%

Council Tax collection has out-turned at 0.23% ahead target and last year's performance which was 97.09%. The better than expected performance was in part due to:

- The Covid hardship payments of £100 to working age Council Tax Reduction recipients approved by the Council
- Increased levels of "surplus" cash flow for households during the lockdown

#### 8.4 **NNDR-Business Rates (£63.1m)**

The % of business rates for 2021/22 that should have been collected during the year. This target, as for council tax, ignores our continuing collection of earlier years' liabilities.

The measure does not take into account the debt that continues to be pursued and collected after the end of the financial year in which it became due. As a general rule the final collection figure for any financial year exceeds 99%.

Year End Target	Year End Actual	Last year Actual
97.58%	98.41%	96.34%

Collection performance has out-turned in a better position than was expected and considerably better than the 96.34% achieved in 2020/21 which in part will be due to:

- The CARF (Covid additional restrictions relief) which was awarded to certain businesses at the end of the financial year.
- Continued Business Support Grants paid to businesses which assisted with cash flow
- 66% Retail discount for those in the hospitality, leisure and accommodation sectors.

#### 8.5 **Sales Ledger (£84.6m)**

This includes general debt and Social Care debt. Debt below 2 months is classified as a normal credit period.

The target percent is set relating cumulative debt outstanding from all years to the current annual debit. The targets and performance of income collection for 2021/22 are as follows:

Age of debt	Annual Target %	March 2022	
		£m	%
Total	4.70	5.119	6.05%

Sales ledger is outside of target although can tend to fluctuate from one month to the next. Collection difficulties have been experienced due to the Covid pandemic and resource having to be diverted to administer prompt payment of business support grants.

9.0 **PREVIOUS MINUTES**

04/03/2021	Council, Medium Term Financial Strategy
10/06/2021	Cabinet, 2020/21 Outturn Report
08/07/2021	Cabinet, 2021/22 Financial Monitoring Report
22/07/2021	Council, 2021/22 Financial Monitoring Report
04/11/2021	Cabinet, 2021/22 Financial Monitoring Report
18/11/2021	Council, 2021/22 Financial Monitoring Report
06/01/2022	Cabinet, 2021/22 Financial Monitoring Report
13/01/2022	Council, 2021/22 Financial Monitoring Report
17/02/2022	Cabinet, 2021/22 Financial Monitoring Report

10.0 **BACKGROUND PAPERS**

2020/21 Budget Strategy and Financial Ledger reports  
2020/21 Financial Management Reports  
2022/23 Budget Strategy

Report Prepared by:

Ken Clarke, Director: Finance & H.R. (C.F.O.) – 01952 383100;  
Pauline Harris, Corporate Finance Manager – 01952 383701

**Summary Outturn Position 2021 / 2022**

Service Area	Final Net Revenue Budget £	Outturn £	Variation £	Capital Charges £	Other £	Service £
Prosperity & Investment	(5,135,260)	(3,372,548)	1,762,712	1,256,560	86,555	419,597
Finance & HR	12,776,564	8,024,517	(4,752,047)	0	84,127	(4,836,174)
Policy & Governance	850,521	1,412,565	562,044	(4,672)	54,650	512,066
Children's Safeguarding & Family Support	36,883,064	39,347,295	2,464,231	(2,901)	146,552	2,320,580
Education & Skills	13,879,728	17,913,004	4,033,276	3,343,960	60,808	628,507
Adult Social Care	48,132,041	51,836,665	3,704,624	(32,095)	162,437	3,574,282
Health and Wellbeing	2,181,876	2,159,867	(22,009)	0	39,089	(61,098)
Neighbourhood & Enforcement Services	30,721,774	25,606,043	(5,115,731)	(4,935,513)	85,862	(266,080)
Communities, Customer & Commercial Services	3,455,723	4,798,448	1,342,726	(1,163)	191,569	1,152,319
Housing, Employment & Infrastructure	1,847,621	1,850,163	2,542	0	44,468	(41,926)
Corporate Communications	0	41,744	41,744	0	12,843	28,902
Council Wide Items	(14,580,066)	(18,576,652)	(3,996,586)	375,822	0	(4,372,409)
	<b>131,013,586</b>	<b>131,041,110</b>	<b>27,525</b>	<b>(0)</b>	<b>968,959</b>	<b>(941,435)</b>
Funding		(75,532)	(75,532)			(75,532)
<b>Total</b>	<b>131,013,586</b>	<b>130,965,578</b>	<b>(48,008)</b>	<b>(0)</b>	<b>968,959</b>	<b>(1,016,967)</b>

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2021/22 Revenue Budget Variations over £50,000								
Description	Budget £	Outturn £	Variation £	Analysis of Variation			Comments	
				Capital Charges £	Other	Service		
<b>Prosperity &amp; Investment</b>								
<b>Building Innovation Telford (BIT)</b>								
BITs - Arch & Build Hold Ac	Income	(3,434,810)	(2,937,907)	496,903		0	496,903	Fee income slippage into 22/23 from Growth fund and delays on ability to complete external contract due to covid.
Operational & Admin Buildings	Premises-Related Expenditure	4,487,460	4,861,125	373,665		0	373,665	Includes Additional cleansing required across all sites to maintain covid safety standards along with ongoing R&M pressures.
Travellers & Gypsy Sites	Premises-Related Expenditure net of utility income collected.	115,710	232,161	116,451		0	116,451	Illegal encampment incident and damage at Transit site with additional repair and cleaning of biohazardous waste. Ongoing R&M pressure at Lodge Road site. Prior year water invoices received late relating to 2019 & 2020 which were considerably higher than anticipated.
<b>Regeneration &amp; Investment</b>								
PIP management	Premises-Related Expenditure	796,398	923,280	126,882		0	126,882	NNDR pressure at void properties Abbey and Hollinswood House. We have now tenanted one property and the move is imminent, with work underway to market the remaining void property.
PIP management	Income	(8,340,590)	(8,543,083)	(202,493)		0	(202,493)	Additional one off income for Jiggers Bank use as a covid testing site and profit share from radio mast in Heath Hill.
Regeneration & Inv Management Account	Employees	779,180	596,770	(182,410)		0	(182,410)	Homes England contribution towards staffing costs and one off underspends from vacancy management.
Master Planning & Running costs of former	Supplies & Services	0	57,751	57,751		0	57,751	Security and utility costs associated with former New College site to ensure the asset is protected prior to its sale.
Master Planning & Running costs of former	Income - Contributions from reserves	0	(54,288)	(54,288)		0	(54,288)	Reserve funding to cover the security costs of this site as above.
Southwater Car Park - MSCP	Income	(406,180)	(262,232)	143,948		0	143,948	Covid pressure for Southwater Car park reduced income reflecting the covid lockdown period and gradual return of businesses, retail and customers to the Town centre.
Southwater Public Realm	Premises-Related Expenditure	0	66,479	66,479		0	66,479	Equipment costs associated with the water fountain filter and water supply to pond at Southwater.
Granville property from 2021	Premises-Related Expenditure	61,740	116,064	54,324		0	54,324	Historical and ongoing pressure at this site, options being reviewed.
<b>Development Management</b>								
Building Control	Employees	504,550	437,167	(67,383)		242	(67,625)	One off underspends from vacancy management during the year, with some posts being filled by agency staff.
Building Control	Supplies & Services	93,590	33,920	(59,670)		0	(59,670)	One off underspends from the delay in implementing the Planning system software, now scheduled for 2022/23.
Building Control	Income	(328,760)	(404,548)	(75,788)		0	(75,788)	Over delivery on Plans and Building notices income as a result of a buoyant market.
AP- Planning Delivery	Income	(1,641,085)	(1,849,378)	(208,293)		0	(208,293)	Over delivery on Planning application fee income as a result of a buoyant market.
AP-Development Team	Employees	607,850	696,612	88,762		313	88,449	Net pressure associated with the use of agency costs to cover Highways Development manager, this post has now been filled.
Contribution to Reserves		0	40,600	40,600		0	40,600	See Appendix 5
Variations under £50,000		(944,313)	(1,153,601)	(209,288)		85,999	(295,287)	
				0		0	0	

**2021/22 Revenue Budget Variations over £50,000**

Description	Budget £	Outturn £	Variation £	Analysis of Variation			Comments
				Capital Charges £	Other	Service	
Capital Charges	2,514,000	3,770,560	1,256,560	1,256,560	0	0	
<b>Total Prosperity &amp; Investment</b>	<b>(5,135,260)</b>	<b>(3,372,548)</b>	<b>1,762,712</b>	<b>1,256,560</b>	<b>86,555</b>	<b>419,597</b>	
<b>Finance &amp; Human Resources</b>							
Treasury	10,553,863	6,129,229	(4,424,634)		0	(4,424,634)	Part of Treasury variation
Payroll	(894,540)	(976,473)	(81,933)		0	(81,933)	Additional income generated from external business, mainly schools
Revenues Team	311,970	247,486	(64,484)		0	(64,484)	Underspends on postage and printing
Business Education & Care	1,215,120	1,160,025	(55,095)		0	(55,095)	Staffing underspend from part year vacant posts.
Contribution to Reserves		472,900	472,900		0	472,900	See Appendix 5
Variations under £50,000	1,590,151	991,350	(598,801)		84,127	(682,928)	
<b>Total Finance &amp; Human Resources</b>	<b>12,776,564</b>	<b>8,024,517</b>	<b>(4,752,047)</b>	<b>0</b>	<b>84,127</b>	<b>(4,836,174)</b>	
<b>Policy &amp; Governance</b>							
<b>CSE Enquiry</b>							
CSE Prevention	0	61,009	61,009		0	61,009	Legal staff costs associated with CSE.
CSE Prevention	0	2,802,513	2,802,513		0	2,802,513	External legal costs associated with CSE.
CSE Prevention	0	(2,260,000)	(2,260,000)		0	(2,260,000)	Funding for CSE.
			0		0	0	
			0		0	0	
<b>Policy &amp; Development</b>							
Organisational Delivery & Planning	851,690	649,812	(201,878)		313	(202,191)	One off underspend from appointing to posts within the Policy & Governance re-structure. All posts have now been appointed to.
<b>Governance &amp; Legal Services</b>							
Democratic Services	911,590	963,700	52,110		0	52,110	Members Ward letter costs. This is offset with a contribution from reserves of £30k leaving a £13k net pressure.
Single Status	165,290	106,446	(58,844)		26	(58,870)	One off underspend associated with Policy & Governance re-structure.
Variations under £50,000	(1,083,809)	(912,004)	171,805		54,312	117,493	
Capital Charges	5,760	1,088	(4,672)	(4,672)	0	0	
<b>Total Policy &amp; Governance</b>	<b>850,521</b>	<b>1,412,565</b>	<b>562,044</b>	<b>(4,672)</b>	<b>54,650</b>	<b>512,066</b>	
<b>Children's Safeguarding &amp; Family Support</b>							
CIC Placements	17,389,447	19,233,234	1,843,786		0	1,843,786	There has been pressure on residential placement costs during the year, with a number of existing placements becoming significantly more expensive due to the complexities and challenges being presented. In addition five young people have been placed on remand and with costs of £385 per day, this alone added over £0.5m to the projected costs for the year. These additional costs have only been partly offset by a number of successful step downs from residential placements during the year.
Post 18 Staying Put & Leaving Care Support	428,208	717,416	289,207		0	289,207	The demography of higher cost placements, with a significant number of teenagers approaching adulthood, has contributed to budget pressure in this area.

**2021/22 Revenue Budget Variations over £50,000**

Description	Budget £	Outturn £	Variation £	Analysis of Variation			Comments
				Capital Charges £	Other	Service	
Health Funding	(400,000)	(793,368)	(393,368)		0	(393,368)	Health representatives now attend the weekly Panel to discuss new placement costs. They are involved in all discussions where the service considers there to be a requirement for funding linked to health needs. This increased engagement has been helpful and led to contributions from health increasing very significantly compared to 2020/21. This increased engagement is to be reinforced by meetings with the CCG to discuss existing placements where the child or young person has health needs
Staffing - salaries	13,169,787	12,601,370	(568,417)		146,552	(714,969)	There have been a number of vacancies during the year, which have contributed to this underspend. Recruitment has become increasingly challenging, reflecting the national situation and this created upwards pressure on agency costs (see below). Work is underway to address this by ensuring that our recruitment package is competitive for areas of staffing pressure.
Staffing - Agency Costs	160,400	639,930	479,530		0	479,530	Agency staff are covering maternity/sickness absence in the service, but also provide cover for posts which are proving difficult to recruit to.
Staffing - Family Safeguarding Model	0	440,110	440,110		0	440,110	Grant funding will contribute to the costs of the Family Safeguarding initiative which has commenced this year (see matching income below).
Grant funding drawn down for Family Safeguarding Project	0	(267,003)	(267,003)		0	(267,003)	
Reserves drawn down for Family Safeguarding Project	0	(173,107)	(173,107)		0	(173,107)	
Contribution from Reserves	(578,991)	(794,106)	(215,115)		0	(215,115)	This includes grant drawn down for the non staffing costs of the Family Safeguarding initiative.
Children with Disabilities	1,198,298	1,534,904	336,606		0	336,606	CV19 has impacted upon the opportunities able to be offered to children with disabilities and this has led to greater pressures on families and increases in the support required. A Direct Payments Officer has recently been appointed and a robust review of current payment levels and the level of balances in fair share accounts will be undertaken to ensure that the personal budgets provided to families are at an appropriate level.
Joint Adoption Service	774,417	822,460	48,043		0	48,043	External adoption agency fees, for children for whom adopter families could be not be found within the regional partnership, contributed in the outturn overspend.
Independent Review - Staffing	701,610	603,770	(97,840)		0	(97,840)	Staffing vacancies over the year resulted in the underspend at year end.
Independent Review - Under £50k	193,849	194,757	908		0	908	
Under £50k	3,726,278	4,470,070	743,792	0	0	743,792	Contributors to the variance include legal costs, assessment fees and contributions to property adaptations. Some of the expenditure in this area is offset by contributions from reserves (see above), for example with regard to non staffing cost elements of the family safeguarding project.
Capital Charges	119,760	116,859	(2,901)	(2,901)	0	0	
<b>Total Children's Safeguarding &amp; Family Support</b>	<b>36,883,064</b>	<b>39,347,295</b>	<b>2,464,231</b>	<b>(2,901)</b>	<b>146,552</b>	<b>2,320,580</b>	
<b>Education &amp; Skills</b>							

**2021/22 Revenue Budget Variations over £50,000**

Description	Budget £	Outturn £	Variation £	Analysis of Variation			Comments
				Capital Charges £	Other	Service	
Specialist Services	1,184,676	1,065,932	(118,744)	0	8,943	(127,686)	There have been underspends on employee costs due to vacancies, combined with additional income for educational psychology compared to the budget.
Traded Advisory Service	88,081	22,468	(65,613)	0	4,498	(70,110)	There have been underspends on employees costs due to vacancies, combined with flexible use of grants.
Home to school transport			539,832	0	0	539,832	There is an existing pressure in this area which was exacerbated by a sharp increase in taxi costs from September 2021. The largest local operator increased prices by 20%. Competition in the taxi market in the local area has reduced and in addition the local market for taxi drivers is tight, leading to upward pressure on costs. A number of initiatives are underway to address these issues, including: <ul style="list-style-type: none"> <li>• Work to develop market – given lack of competition and increased costs of transport / taxis.</li> <li>• Seek continued efficiencies by reviewing routes and retendering and moving away from high cost provision.</li> <li>• Increase the take-up Personal Transport Budgets to encourage alternative transport options (and enabling Dedicated Schools Grant (DSG) to be utilised for high needs pupils).</li> <li>• Significantly increase numbers of young people receiving travel training.</li> <li>• Providing minibus transport rather than taxis where possible and re-tendering of taxi contracts.</li> </ul>
	2,854,632	3,394,464					
Post 16 transport	295,970	469,444	173,474	0	0	173,474	There is an existing pressure in this area, due to a number of post 16 young people with high needs needing individual transport arrangements. As with pre 16 transport this pressure has been supplemented by a sharp increase in taxi costs from September.
Skills Service Delivery	(109,352)	11,100	120,452	0	890	119,562	There is an existing pressure in this area. The service continues to seek to identify ways to achieve efficiencies, and with a return to normal levels of activity after the impact of covid, has begun to generate offsetting income.
Arthog	292,626	613,039	320,413	8	1,790	318,615	Summer term bookings for Arthog were fundamentally impacted by restrictions caused by CV19. Since then a more normal pattern of activity and financial performance has resumed and the end of year position is a result of the impact of the summer term restrictions.
Job Box	(194,670)	(252,042)	(57,372)	0	6,801	(64,173)	Staffing vacancies resulted in lower expenditure than budgeted
Early Years & Childcare	37,793	(15,599)	(53,392)	0	2,920	(56,312)	Grant funding combined with income generating activities resulted in the end of year position.
Variations under £50,000	3,469,212	3,299,485	(169,727)	0	34,967	(204,694)	
Capital charges	5,960,760	9,304,712	3,343,952	3,343,952	0	0	
<b>Total Education &amp; Skills</b>	<b>13,879,728</b>	<b>17,913,004</b>	<b>4,033,276</b>	<b>3,343,960</b>	<b>60,808</b>	<b>628,507</b>	
<b>Adult Social Care</b>							

**2021/22 Revenue Budget Variations over £50,000**

Description	Budget £	Outturn £	Variation £	Analysis of Variation			Comments	
				Capital Charges £	Other	Service		
Purchasing - all types of long term care	Residential/Residential EMI care, Nursing/Nursing EMI care, Homecare, Direct Payments, Shared Lives, Supported Accommodation and Supported Living, Daycare: Spot and Block contracts along with My Options (Adults and Children's)	56,827,676	62,590,158	5,762,482		83,520	5,678,962	Long term block and spot care expenditure pressure currently forecast. There is significant demand for care mainly seen in the amount of care and complexity of care being provided for clients entering the system. In some areas there is also pressure on prices being paid for care. The expectation has been a significant increase in overall costs of care this year. Some of this care provision is funded/contributed from non-Council sources and the impact is an expectation of increased income-see below.
Income	NHS Contributions - Joint Funding Contributions	(1,681,218)	(2,646,539)	(965,321)		0	(965,321)	Additional funding relating to clients who have part of their care funded by the CCG.
Income	Client Contributions	(7,855,930)	(8,656,724)	(800,794)		0	(800,794)	Income from clients who pay an assessed contribution towards their care costs
Purchasing - Short term reablement care (through BCF)	Bed based care and homecare for up to six weeks	3,147,155	8,589,398	5,442,243		0	5,442,243	Enablement gross spend. This has been partly offset by income from the CCG as part of a risk share agreement and further income, also from the CCG, which relates to specific initiatives and Covid related costs-see below
Purchasing - Short term reablement care (through BCF)	Contribution to reserves	0	260,378	260,378		0	260,378	Contribution towards 22/23 enablement expenditure
Income	NHS Contributions - Winter Pressures/Risk Share BCF	(724,000)	(6,426,621)	(5,702,621)		0	(5,702,621)	Additional NHS Funding
Fleet	Transport charges mainly My Options	696,940	624,697	(72,243)		0	(72,243)	Reduction in requirement for client transport
Operational Teams	<u>Teams staff analysis:</u>							
	Social Worker Salaries	3,124,286	2,881,488	(242,798)		118,437	(361,235)	Staff vacancies in Social Work posts
	Social Worker Agency Spend	0	1,104,006	1,104,006		0	1,104,006	Agency staff
	Contribution to reserves	0	364,000	364,000		0	364,000	Contribution to reserves
	Grant receipts	0	(711,383)	(711,383)		0	(711,383)	Unbudgeted grant contributions
	Service Improvement & Efficiency Team	2,102,220	1,909,476	(192,744)		0	(192,744)	Vacancies etc. in the team
	Occupational Therapists	242,184	175,954	(66,230)		0	(66,230)	Vacancies etc. in the team
Contribution to Reserves			30,000	30,000		0	30,000	See Appendix 5
Variations under £50,000		(7,774,632)	(8,246,888)	(472,256)		(39,520)	(432,736)	
Capital charges		27,360	(4,735)	(32,095)	(32,095)	0	0	
<b>Total Adult Social Care</b>		<b>48,132,041</b>	<b>51,836,665</b>	<b>3,704,624</b>	<b>(32,095)</b>	<b>162,437</b>	<b>3,574,282</b>	
<b>Health &amp; Wellbeing</b>								
Sexual Health Services		0	(258,224)	(258,224)		0	(258,224)	This is due to reduced service capacity and attendance due to COVID-19 in both the integrated sexual health service and primary care.
0-19 Commissioning		0	(180,301)	(180,301)		0	(180,301)	Additional implementation funding which was awarded to the provider on a non-recurring basis to support new developments to meet the service needs, was not implemented as a result of COVID-19. The service is now fully operating and therefore this work is now progressing.

**2021/22 Revenue Budget Variations over £50,000**

Description		Budget £	Outturn £	Variation £	Analysis of Variation			Comments
					Capital Charges £	Other	Service	
Stop Smoking Service		7,904	(192,855)	(200,759)		880	(201,639)	There are vacancies within the team but plans are being progressed to recruit to these posts, which are needed to deliver elements of the Health Inequalities plan. In addition there is an underspend against the prescribing budget as a result of problems with the national supply chain and delivery of service being on-line. Discussions are taking place with the CCG and local medicines management to agree pathways to address this.
Public Health Management & Administration		0	(102,300)	(102,300)		0	(102,300)	Vacancies
Library Service		1,392,207	1,474,143	81,936		8,786	73,150	Full year savings target not yet achieved due to delays in implementation of proposals. and loss of income from Book fines/photocopying due to library closures due to Covid -19.
Health Protection		(23,020)	(92,547)	(69,527)		3,302	(72,829)	Using Public Health Grant to fund elements of Health Protection
Contribution to Public Health Reserve			973,643	973,643		0	973,643	Eligibility criteria determining the use of Public Health grant result in the unapplied grant (due to reduced expenditure on eligible services detailed above) being carried forward
Variations under £50,000		804,785	538,308	(266,477)		26,121	(292,598)	
<b>Total Health &amp; Wellbeing</b>		<b>2,181,876</b>	<b>2,159,867</b>	<b>(22,009)</b>	<b>0</b>	<b>39,089</b>	<b>(61,098)</b>	
<b>Neighbourhood &amp; Enforcement Services</b>								
Reactive Maintenance	Various	829,140	923,416	94,276		2,046	92,230	Increase in highway repair and maintenance costs, particularly materials.
Footpath Lighting	Various	570,570	512,064	(58,506)		0	(58,506)	Underspends across supplies and services budgets
Signs & Signals – Electrical	Premises-Related Expenditure	125,320	191,056	65,736		0	65,736	Increased R & M and electricity costs
Highway Lighting	Premises-Related Expenditure	476,530	405,540	(70,990)		0	(70,990)	Underspend against electricity due to reduced usage resulting from successful LED replacement programme
Highways & Engineering	Various	(86,307)	(312,515)	(226,208)		2,842	(229,050)	Underspends from vacant posts & increased fee income
Bulky Collections	Various	62,650	113,181	50,531		0	50,531	Overspend against bulky collections due to increase in demand and fees for bulk collections being lower than the actual cost of collection.
Waste Transport, Treatment and Disposal Payment	Various	5,377,130	5,197,099	(180,031)		0	(180,031)	Increased tonnage levels for residual waste and disposal which has been offset by other contractual savings.
NRSWA – New Roads & Streetworks Act	Various	(503,750)	(646,421)	(142,671)		128	(142,800)	Underspend arising from part year vacant posts £44k, plus additional income projected over and above income target for NRSWA.
Public Transport Services	Various	308,075	381,203	73,128		0	73,128	Overspend on subsidised routes, offset by use of reserves and underspend on NRSWA above
Contribution to Reserves			172,020	172,020		0	172,020	See Appendix 5
Variations under £50,000		17,775,056	17,817,553	42,497		80,846	(38,349)	
Capital Charges		5,787,360	851,847	(4,935,513)	(4,935,513)	0	0	
<b>Total Neighbourhood &amp; Enforcement Services</b>		<b>30,721,774</b>	<b>25,606,043</b>	<b>(5,115,731)</b>	<b>(4,935,513)</b>	<b>85,862</b>	<b>(266,080)</b>	
<b>Communities, Customer &amp; Commercial Services</b>								
Communities, Customer & Commercial Services Director	Employees	120,160	220,480	100,320		0	100,320	One off staffing costs
Co-Operative Council	Income	(50,920)	0	50,920		0	50,920	Historic £75k private wire saving not able to be delivered, other savings identified to reduce this target to £51k. Proposal is to generate additional savings through delivery of carbon reduction projects funded by the climate change capital budget.

**2021/22 Revenue Budget Variations over £50,000**

Description		Budget £	Outturn £	Variation £	Analysis of Variation			Comments
					Capital Charges £	Other	Service	
Community Support Team	Employees	393,380	322,790	(70,590)		0	(70,590)	Vacant Community Support Team Leader posts for 11 months of the year plus 50% funding received from the Happy Healthy Holiday Programme.
ICT Corporate Service Staffing	Various	2,080,250	2,146,351	66,101		3,978	62,123	Impact of Restructure - offset by variation on DAC Team and also additional income generated
ICT Telephone Recharges	Various	(48,944)	(194,730)	(145,786)		0	(145,786)	Impact of reduction in VOIP charges.
Photocopying & Print Holding a/c	Various	(104,191)	(12,632)	91,559		0	91,559	Shortfall against income from MFD's due to lower printing volumes as a result of home working. Corresponding underspends will be held within Service budgets.
Housing Benefits Subsidy	Various	(190,000)	108,255	298,255		0	298,255	Pressure due to lower level of recovery of overpayments and B&B spend where less subsidy can be recovered.
Customer Contact Centre	Employees	720,770	844,432	123,662		2,761	120,901	Not fully achieving the savings target of £104k. This is being offset by additional welfare reform grants being received by the Benefits team
Housing Benefit/Council Tax Support Team	Supplies & Services	158,388	95,653	(62,735)		0	(62,735)	Savings on Print and Postage costs.
Housing Benefit/Council Tax Support Team	Income	(910,075)	(999,536)	(89,461)		0	(89,461)	Additional Welfare Reform grants received
Discretionary Awards and Welfare Benefits Team	Income	(271,580)	(358,387)	(86,807)		0	(86,807)	Additional grant income of £60k to fund staffing costs incurred supporting Test & Trace Isolation payments to residents
Births Deaths & Marriages	Various	(64,090)	(22,628)	41,462		998	40,464	Income shortfalls as a result of reduction in number of ceremonies in the early part of the financial year, however ceremonies are now returning to pre-Covid levels. This income shortfall is offset by reduction in staffing costs.
Cemeteries	Income	(230,100)	(305,217)	(75,117)		0	(75,117)	Increased income from Burials
Oakengates Theatre	Various	199,370	378,519	179,149		1,541	177,608	Net loss on income from shows for April to June. Shortfalls for the rest of the year due to the continued impact of COVID on customer confidence.
Leisure	Various	2,134,297	2,593,299	459,002		10,363	448,639	Net shortfall against income due to the impact of closures and social distancing restrictions during Q1 as a result of Covid. Service Variations include income pressure from the closure of Newport Pool from December until the end of March for improvements to the pool and grant-funded works to reduce carbon emissions as part of our commitment to tackle climate change
Education Catering	Various	(237,318)	265,040	502,358		22,098	480,260	Net impact on School catering based on meal numbers, with issues throughout the year due to the numbers of children isolating. The position is expected to remain challenging due to the number of Covid cases in schools.
Commercial Catering	Various	5,629	171,024	165,395		177	165,218	Shortfall in income as Café Go and Ice Rink Café closed part year due to Covid plus lower customer capacity when open.
Benefit from CEV grant			(137,079)	(137,079)		0	(137,079)	Grant received for Clinically Extremely Vulnerable support scheme, used to offset staffing costs incurred across the rest of the service
Variations under £50,000		(2,571,663)	(2,638,384)	(66,721)		149,652	(216,373)	
Capital Charges		2,322,360	2,321,197	(1,163)	(1,163)	0	0	
<b>Total Communities, Customer &amp; Commercial Services</b>		<b>3,455,723</b>	<b>4,798,448</b>	<b>1,342,726</b>	<b>(1,163)</b>	<b>191,569</b>	<b>1,152,319</b>	
<b>Housing, Employment &amp; Infrastructure</b>								
Housing								

**2021/22 Revenue Budget Variations over £50,000**

Description		Budget £	Outturn £	Variation £	Analysis of Variation			Comments
					Capital Charges £	Other	Service	
Bed & Breakfast	Premises-Related Expenditure	15,000	213,591	198,591		0	198,591	Homelessness gross cost for the provision of Bed & Breakfast associated with 'Everyone In' including NRPF (no recourse to public funds) clients. This is an improved position from last year as a result of the anticipated benefit of the Next Steps programme from MHCLG.
Bed & Breakfast	Income	(15,000)	(185,199)	(170,199)		0	(170,199)	Homelessness Housing Benefit income, Cold Weather fund and Protect and Vaccinate grants to offset costs of B&B above.
Housing First	Third Party Payments	57,095	0	(57,095)		0	(57,095)	Release of one off underspend linked to Housing First properties. Original bids to HE were net of housing benefit income, the actual claims allow gross expenditure to be claimed.
Contribution to Reserves		0	26,452	26,452		0	26,452	See Appendix 5
Variations under £50,000		1,790,526	1,795,319	4,793		44,468	(39,675)	
<b>Total Housing, Employment &amp; Infrastructure</b>		<b>1,847,621</b>	<b>1,850,163</b>	<b>2,542</b>	<b>0</b>	<b>44,468</b>	<b>(41,926)</b>	
<b>Corporate Communications</b>								
Variations under £50,000			41,744	41,744		12,843	28,902	
<b>Total Corporate Communications</b>		<b>0</b>	<b>41,744</b>	<b>41,744</b>	<b>0</b>	<b>12,843</b>	<b>28,902</b>	
<b>Corporate Items</b>								
Council Wide Items		(1,293,237)	(14,437,523)	(13,144,286)		0	(13,144,286)	Includes Covid Funding and Unused element of the budgeted contingency
Pension Lump Sum	Employees	(199,120)	(677,390)	(478,270)		0	(478,270)	Discount received in relation to Pension Prepayment
Staff Miscellaneous		988,390	871,130	(117,260)		0	(117,260)	Lower than budgeted pension fund payments
Capital Charge Reversals		(16,757,819)	(16,381,996)	375,822	375,822	0	0	
Contributions to/from Reserves		(907,750)	8,412,797	9,320,547		0	9,320,547	See Appendix 5
Variations under £50,000		3,589,470	3,636,330	46,860		0	46,860	
<b>Total Corporate Items</b>		<b>(14,580,066)</b>	<b>(18,576,652)</b>	<b>(3,996,586)</b>	<b>375,822</b>	<b>0</b>	<b>(4,372,409)</b>	
<b>Subtotal Expenditure</b>		<b>131,013,586</b>	<b>131,041,110</b>	<b>27,525</b>	<b>(0)</b>	<b>968,959</b>	<b>(941,435)</b>	
<b>Corp Items Funding</b>		<b>(131,013,586)</b>	<b>(131,089,118)</b>	<b>(75,532)</b>		<b>(75,532)</b>		
<b>Total</b>		<b>(0)</b>	<b>(48,008)</b>	<b>(48,008)</b>	<b>(0)</b>	<b>893,427</b>	<b>(941,435)</b>	

## 2021/22 Revenue Virements for Approval

Virements To:	£	Virements From:	£
<b>Prosperity &amp; Investment</b>			
Business Innovation Telford - Income	496,903	PIP Management - Income	202,493
Operational & Admin Buildings - Premises	373,665	Regeneration & Investment Management Account - Employees	182,410
Travellers & Gypsy Sites - Premises	116,451	Building Control - Employees	67,383
Property Investment Portfolio - Premises	126,882	Building Control - Income	75,788
Car parking Income	143,948	Building Control - Supplies & Services	59,670
Master planning - Supplies & Services	57,751	Planning Delivery - Income	208,293
Southwater Public Realm - Premises	66,479	Master planning - Income	54,288
Granville House - Premises	54,324		
Development Team - Employees	88,762		
Contribution to Reserves	40,600		
Capital Charges	1,256,560		
	2,822,325		850,325
<b>Finance &amp; HR</b>			
Contribution to Reserves	472,900	Treasury Management	4,424,634
		Payroll - income	81,933
		Revenues Teams - supplies and services	64,484
		Finance Team - Employees	55,095
		Variations under £50,000	598,801
	472,900		5,224,947
<b>Policy &amp; Governance</b>			
CSE Inquiry - Employees	61,009	CSE - contribution from reserves	2,260,000
CSE - Supplies & Services	2,802,513	Organisational Delivery & Planning - Employees	201,878
Democratic Services - Supplies & Services	52,110	Single Status - Employees	58,844

## 2021/22 Revenue Virements for Approval

Virements To:	£	Virements From:	£
		Capital Charges	4,672
	2,915,633		2,525,394
<b>Children's Safeguarding &amp; Family Support</b>			
CIC Placements	1,843,786	Health Funding	393,368
Post 18 Staying Put & Leaving Care Support	289,207	Employee Costs - salaries	568,417
Employee Costs - Agency	479,530	Grant Funding - Family Safeguarding Model	267,003
Employee Costs - Family Safeguarding Model	440,110	Contribution from Reserves - Family Safeguarding	388,222
Children with Disabilities	336,606	Independent Review - Employees	97,840
Capital charges			2901
	3,389,240		1,717,751
<b>Education &amp; Skills</b>			
Home to School Transport	539,832	Specialist Services - employees and income	118,744
Post-16 Transport	173,474	Traded Services	65,613
Skills Service Delivery	120,452	Job Box - employees	57,372
Arthog	320,405	Early Years & Childcare	53,392
Capital Charges	3,343,960		
	4,498,123		295,120
<b>Adult Social Care</b>			
Purchasing - all types of long term care	5,762,482	NHS Contributions	965,321
Purchasing - Short term reablement care (through BCF)	5,442,243	Client Contributions	800,794
Purchasing - Short term reablement care - cont. to reserves	260,378	NHS Contributions - Winter Pressures/Risk Share BCF	5,702,621
Operational Teams - Agency Staff	1,104,006	Fleet	72,243
Operational Teams - Contribution to Reserves	364,000	Operational Teams - employees	242,798
Contribution to Reserves	30,000	Operational Teams - grant income	711,383

## 2021/22 Revenue Virements for Approval

Virements To:	£	Virements From:	£
		Operational Teams - employees	258,974
		Capital Charges	32,095
	12,963,109		8,786,229
<b>Health &amp; Wellbeing</b>			
Library Service	81,936	Sexual Health Services	258,224
Contribution to Public Health Reserve	973,643	0-19 Commissioning	180,301
		Stop Smoking Service	200,759
		Management & Admin (PH)	102,300
		Health Protection	69,527
		Variances under £50,000	244,468
	1,055,579		1,055,579
<b>Neighbourhood &amp; Enforcement</b>			
Reactive Maintenance	94,276	Footway Lighting	58,506
Public Transport	73,128	Highway Lighting	70,990
Signs & Signals	65,736	Highways & Engineering	226,208
Bulky Collections	50,531	Waste Transport, Treatment and Disposal Payment	180,031
		New Roads & Streetworks Act Income	142,671
Contribution to Reserves	172,020	Capital Charges	4,935,513
	455,691		5,613,919
<b>Communities, Customer &amp; Commercial</b>			
Service Wide - employees	100,320	Community Support Team - employees	70,590
Cooperative Council - income	50,920	ICT Telephone Recharges	145,786
ICT - employees	66,101	Hsg Benefit/CT Support - Supplies & Services	62,735

## 2021/22 Revenue Virements for Approval

Virements To:	£	Virements From:	£
Printing & Photocopying	91,559	Hsg Benefit/CT Support - grant income	89,461
Housing Benefit Subsidy	298,255	Discretionary Awards and Welfare Benefits Team - grant income	86,807
Customer Contact Centre - Employees	123,662	Cemeteries - income	75,117
Oakengates Theatre	179,149	Additional Grant Income	137,079
Leisure Centres	459,002		
Education & Commercial Catering	667,753	Capital charges	1,163
	<u>2,036,722</u>		<u>668,737</u>
<b>Housing, Employment &amp; Infrastructure</b>			
B&B Premises Related	198,591	B&B Income	170,199
Contribution to Reserves	26,452		
	<u>225,043</u>		<u>170,199</u>
<b>Corporate</b>			
Contributions to Reserves	9,320,547	Council Wide - various	13,027,003
		Pension Lump Sum	478,270
		Staff Misc	117,260
Capital Charges	375,822		
	<u>9,696,369</u>		<u>13,622,533</u>
	40,530,733		40,530,733
			0

Capital Approvals - by Service AreaVirements

Scheme	Service Area	Funding Source	21/22 £	
Capital Investment Fund	Corporate Items	Prudential	(12,819.00)	
Covid Commemorative Arboretum	Prosperity & Investment	Prudential	12,819.00	
Towns Fund	Prosperity & Investment	Revenue	10,778.89	
Superfast Broadband	Housing, Employment & Infrastructure	Revenue	(10,778.89)	
Asset Management Plan-General Works & Surveys	Prosperity & Investment	Prudential	(15,981.22)	
All Other School Schemes	Education & Skills	Prudential	15,981.22	
<b>Total</b>			<b>0.00</b>	

Re-Phasing

Scheme	Service Area	Funding Source	21/22 £	22/23 £
Integrated Community Schemes	Adult Social Care	Prudential	(50,693.71)	50,693.71
Supported Living Accommodation	Adult Social Care	Prudential	25,000.00	(25,000.00)
Social Care Capital Grant	Adult Social Care	Grant	(5,497.52)	5,497.52
Children's & Adults ICT Systems Review	Adult Social Care	Prudential	(26,934.12)	26,934.12
Housing & Technology support for People with Learning Disabilities	Health and Wellbeing	Grant	(5,144.70)	5,144.70
Town Centre Compound	Prosperity & Investment	Prudential	(24,098.70)	24,098.70
Get Building Fund	Prosperity & Investment	Grant	(528,155.02)	528,155.02
Get Building Fund	Prosperity & Investment	External	(245,293.78)	245,293.78
HE Land Deal	Prosperity & Investment	External	(804,829.67)	804,829.67
HE Liability Sites	Prosperity & Investment	External	(100,000.00)	100,000.00
St Georges Regeneration	Prosperity & Investment	Prudential	(537,863.13)	537,863.13
Orleton Park recreation	Prosperity & Investment	Prudential	(85,877.76)	85,877.76
Decarbonisation schemes	Prosperity & Investment	Prudential	(37,319.04)	37,319.04
Property Investment Programme	Prosperity & Investment	Revenue	(44,511.24)	44,511.24
Property Investment Programme	Prosperity & Investment	Prudential	(71,409.84)	71,409.84
Property Investment Programme	Prosperity & Investment	Capital Receipts	(395,180.51)	395,180.51
Property Investment Programme	Prosperity & Investment	External	(841,473.78)	841,473.78
Stronger Communities	Prosperity & Investment	Prudential	(1,766,908.15)	1,766,908.15
Towns Fund	Prosperity & Investment	Prudential	(136,167.23)	136,167.23
Towns Fund	Prosperity & Investment	Grant	134,930.31	(134,930.31)
Asset Management Plan-General Works & Surveys	Prosperity & Investment	Prudential	(232,085.59)	232,085.59
Asset Management Plan-General Works & Surveys	Prosperity & Investment	Grant	(34,629.00)	34,629.00
Housing Company - Housing	Prosperity & Investment	Prudential	(246,411.15)	246,411.15
Stalled Sites	Prosperity & Investment	Prudential	(1,211,634.77)	1,211,634.77
Capital Receipts Site preparation	Prosperity & Investment	Capital Receipts	(456,451.95)	456,451.95
Rights of Way	Prosperity & Investment	Prudential	(35,000.00)	35,000.00
Rights of Way	Prosperity & Investment	Revenue	(25,317.51)	25,317.51
A442 Challenge Project	Neighbourhood & Enforcement Services	Grant	459,526.21	(459,526.21)
A442 Challenge Project	Neighbourhood & Enforcement Services	Prudential	(150,000.00)	150,000.00
Integrated Transport	Neighbourhood & Enforcement Services	Prudential	(58,659.86)	58,659.86
Ironbridge Gorge Stability	Neighbourhood & Enforcement Services	Prudential	(112,511.77)	112,511.77
LED Lighting	Neighbourhood & Enforcement Services	Prudential	(410.21)	410.21
Highways/Footpaths	Neighbourhood & Enforcement Services	Prudential	(52,729.61)	52,729.61
Estate Car Parking	Neighbourhood & Enforcement Services	Prudential	(336.81)	336.81
Highways Carriageways	Neighbourhood & Enforcement Services	Prudential	(249,379.05)	249,379.05
Highways & Bridges Capital Maintenance	Neighbourhood & Enforcement Services	Prudential	(172,877.11)	172,877.11
Environmental Improvements	Neighbourhood & Enforcement Services	Prudential	151,900.36	(151,900.36)
Services & Financial Approved schemes	Neighbourhood & Enforcement Services	Prudential	(365,444.96)	365,444.96
Integrated Transport	Neighbourhood & Enforcement Services	Prudential	(160,000.00)	160,000.00
Newport Innovation & Enterprise Package	Neighbourhood & Enforcement Services	External	(50,975.00)	50,975.00
ICT Investment Programme	Customer & Commercial Services	Prudential	(1,290,185.89)	1,290,185.89
Legacy Fund	Customer & Commercial Services	Prudential	(103,823.90)	103,823.90
The Place - Seating Refurbishment	Customer & Commercial Services	Prudential	(32,500.00)	32,500.00
Customer Services System Development	Customer & Commercial Services	Prudential	(367,520.60)	367,520.60
Parks for People	Customer & Commercial Services	Prudential	(59,356.59)	59,356.59
3G Pitch	Customer & Commercial Services	Prudential	(12,160.38)	12,160.38
Climate Change	Customer and Commercial Services	Prudential	(299,566.85)	299,566.85
Cemeteries	Customer and Commercial Services	Revenue	(45,045.53)	45,045.53
Housing	Housing, Employment & Infrastructure	Prudential	(3,840,617.69)	3,840,617.69
Housing	Housing, Employment & Infrastructure	Capital Receipts	(1,106,348.94)	1,106,348.94
Housing	Housing, Employment & Infrastructure	Grant	(817,008.40)	817,008.40

Housing	Housing, Employment & Infrastructure	External	(187,193.00)	187,193.00
Superfast Broadband Programme	Housing, Employment & Infrastructure	Grant	(27,243.00)	27,243.00
Superfast Broadband Programme	Housing, Employment & Infrastructure	Capital Receipts	(17,776.62)	17,776.62
Pride in Your High Street	Housing, Employment & Infrastructure	Prudential	(566,712.24)	566,712.24
Legal Fees	Policy & Governance	Prudential	(90,546.22)	90,546.22
All Other School Schemes	Education & Skills	Grant	(1,949,148.33)	1,949,148.33
All Other School Schemes	Education & Skills	Capital Receipts	(9,365.80)	9,365.80
All Other School Schemes	Education & Skills	External	5,000.00	(5,000.00)
Efficiency Schemes Capitalisation	Corporate Items	Capital Receipts	(1,196,492.75)	1,196,492.75
Managing the Funding of the Capital Programme	Corporate Items	Capital Receipts	(6,061,784.00)	6,061,784.00
Managing the Funding of the Capital Programme	Corporate Items	Prudential	6,061,784.00	(6,061,784.00)
Capital Investment Fund	Corporate Items	Prudential	12,819.00	(12,819.00)
			<b>(20,551,649.10)</b>	<b>20,551,649.10</b>

### New Allocations

Scheme	Service Area	Funding Source	21/22 £	22/23 £	23/24 £	24/25 £
All Other School Schemes	Education & Skills	External	3,848,474.63			
All Other School Schemes	Education & Skills	Grant		5,966,973.80	16,893,104.37	1,584,811.66
Decarbonisation	Prosperity & Investment	Grant	(788,045.00)			
Stronger Communities	Prosperity & Investment	Capital Receipts	111,114.00			
Orleton Park recreation	Prosperity & Investment	Revenue	(35,000.00)			
HCA Land Deal	Prosperity & Investment	External		494,417.59	49,100.00	
Land Deal Board Schemes	Prosperity & Investment	External			8,286,813.00	5,601,790.00
Accommodation Options	Prosperity & Investment	Revenue	89,028.39			
Asset Management Plan-General Works & Surveys	Prosperity & Investment	Grant	234.00			
Stronger Communities	Prosperity & Investment	External	626,386.05			
Get Building	Prosperity & Investment	Prudential	245,293.78	(245,293.78)		
Property Investment Portfolio	Prosperity & Investment	Revenue	9,745.84			
Property Investment Portfolio	Prosperity & Investment	External	40,951.00	1,400,000.00		
Property Investment Portfolio	Prosperity and Investment	Capital Receipts	46,748.04			
Stalled Sites	Prosperity & Investment	External	47,716.00			
Playing Pitch Investment	Prosperity & Investment	External	25,963.98			
Flooding Repair & Renew Grants	Neighbourhood & Enforcement Services	Grant	62,207.84			
Pot Hole Action Fund	Neighbourhood & Enforcement Services	External	12,000.00			
Integrated Transport	Neighbourhood & Enforcement Services	External	433.91			
Play Area Surface Improvements	Neighbourhood & Enforcement Services	S106	11,241.22			
Pot Hole Action Fund	Neighbourhood & Enforcement Services	Grant	102,300.00			
Highways/Footpaths	Neighbourhood & Enforcement Services	External	11,899.00			
Integrated Transport	Neighbourhood & Enforcement Services	Grant		946,000.00		
Pot Hole Action Fund	Neighbourhood & Enforcement Services	Grant		1,916,000.00		
Highways & Bridges Capital Maintenance	Neighbourhood & Enforcement Services	Grant	1,510.67	2,395,000.00		
Highways/Footpaths	Neighbourhood & Enforcement Services	Revenue	5,610.88			
Integrated Transport	Neighbourhood & Enforcement Services	External	111,479.46			
Integrated Transport	Neighbourhood & Enforcement Services	Revenue	3,659.78			
Newport Innovation & Enterprise Package	Neighbourhood & Enforcement Services	External	(121,475.85)			
Potters LCF	Neighbourhood & Enforcement Services	Grant	43,947.48			
Superfast Broadband	Housing, Employment & Infrastructure	Grant	67,743.00			
Pride in Your High Street	Housing, Employment & Infrastructure	Revenue	(52,816.56)			
Housing	Housing, Employment & Infrastructure	External	50,415.78			
Housing	Housing, Employment & Infrastructure	Prudential	140,865.06			
Housing	Housing, Employment & Infrastructure	Grant		715,000.00		
Housing	Housing, Employment & Infrastructure	Capital Receipts	13,099.28			
Housing	Housing, Employment & Infrastructure	Grant	0.50			
Leisure Capital Schemes	Customer & Commercial Services	Prudential	(8,461.38)			
Parks for People	Customer & Commercial Services	Grant	(1,278.16)			
Advertising	Customer & Commercial Services	Prudential		(258,000.00)		
ICT Investment Programme	Customer & Commercial Services	Revenue		50,000.00		
ICT Investment Programme	Customer & Commercial Services	Prudential		15,562.00	443,984.00	2,971,651.00
Legacy Fund	Customer & Commercial Services	Revenue	(113,285.34)			
Managing the Funding of the Capital Programme	Corporate Items	Capital Receipts	(217,660.47)			
Managing the Funding of the Capital Programme	Corporate Items	Prudential	217,660.47			
			<b>4,609,707.28</b>	<b>13,395,659.61</b>	<b>25,673,001.37</b>	<b>10,158,252.66</b>

APPENDIX 5

TRANSFERS TO RESERVES - YEAR END 2021/22

No	Description	Amount £
1	Additional Provision for inflationary pressures	3,133,000
2	Capacity/ITS Fund	1,500,000
3	Covid Regeneration & Investment Fund	1,207,000
4	CSE Inquiry	1,000,000
5	Continued funding for bus routes	650,000
6	Energy efficiency improvements	500,000
7	Severance Fund	500,000
8	Funding for temporary posts	467,972
9	Accommodation strategy	312,047
10	Community Services	244,000
11	Working up projects to submit for national funding opportunities	150,000
12	Revenues & Payroll team committed costs	144,000
13	Towns Fund support	124,500
14	Grounds & Cleansing	50,000
15	Enforcement Services	30,000
16	Transport Services	30,000
17	Environmental Services	20,000
		<b>10,062,519</b>
18	Grant Income	4,202,440
19	Better Care Fund	660,450
20	Third Party/Joint Arrangements and other council wide items	481,217
		<b>15,406,626</b>

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## Local Development Scheme



“Telford & Wrekin Council is required by law to have an up-to-date Local Development Scheme in place and we committed to re-publishing it when there was clarity on the Government’s planning reforms.

“As a cooperative council that is committed to protect, care and invest to create a better borough it is important that we retain local control over decision making about the scale and location of development and avoid Government intervention that would limit the engagement of communities, businesses and landowners in developing our plans.”



Telford & Wrekin  
Co-operative Council

Protect, care and invest  
to create a better borough

**Councillor Richard Overton (Labour)**

Deputy Leader and Cabinet Member for Housing, Enforcement and Transport

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**TELFORD & WREKIN COUNCIL**

**CABINET – 23/06/22**

**LOCAL DEVELOPMENT SCHEME**

**REPORT OF DIRECTOR OF HOUSING, EMPLOYMENT &  
INFRASTRUCTURE**

**LEAD CABINET MEMBER CLLR RICHARD OVERTON**

**PART A) – SUMMARY REPORT**

**1. SUMMARY OF MAIN PROPOSALS**

- 1.1. Telford & Wrekin Council (as the Local Planning Authority or LPA) is required to have in place an up to date Local Development Scheme (LDS).
- 1.2. The LDS sets out the LPA's timetable for preparing documents which form part of its Development Plan. It provides a summary for each document, details of the areas they relate to and in the case of the Local Plan review, a timetable for its preparation.
- 1.3. The LDS informs communities and interested parties of the process and progress in preparing planning policy documents. Further details on engagement in plan making and planning applications is set out in the accompanying Statement of Community Involvement which is available on the Council's website [www.telford.gov.uk](http://www.telford.gov.uk).
- 1.4. Under section 15 of the Planning and Compulsory Purchase Act (2004) the Council must keep the LDS under review and reflect any changes in the Development Plan timetable due to planning legislation, other policy-related matters or local circumstances.
- 1.5. In light of proposals set out in the Government's planning white paper '*Planning for the Future*', the Council took the decision to pause the formal stages of the Local Plan review. The Queen's speech has set out the intended changes to the planning system through the Levelling Up & Regeneration Bill and changes to the National Planning Policy Framework. Publishing the LDS now will enable the Council to meet its legal obligations, ensure local control over the plan making process and be in the best position to respond to changes brought forward by Government. This LDS covers the period 2022-25.

## **2. RECOMMENDATIONS**

### **2.1. Cabinet approve the publication of the Local Development Scheme 2022-25.**

## **3. IMPACT OF ACTION**

3.1. The Council are required to maintain an up to date LDS. This provides the public, land owners and developers with a forward view of planning policy documents the Council intends to bring forward over a 3 year period. It also provides a timetable for the review of the Telford & Wrekin Local Plan. This provides planning certainty in the borough and helps demonstrate actions the Council are taking to meet its obligations in relation to development needs.

3.2. Failure to maintain an up to date LDS could lead to Government intervening in the planning process, resulting in loss of local control over local decision making.

## **1. SUMMARY IMPACT ASSESSMENT**

<b>COMMUNITY IMPACT</b>	Do these proposals contribute to specific Co-Operative Council priority objective(s)?	
	Yes	<ol style="list-style-type: none"><li>1. every child, young person and adult lives well in their community</li><li>2. everyone benefits from a thriving economy</li><li>3. all neighbourhoods are a great place to live</li><li>4. our natural environment is protected, and the Council has a leading role in addressing the climate emergency</li><li>5. a community-focussed, innovative council providing efficient, effective and quality services.</li></ol>
	Will the proposals impact on specific groups of people?	
	No	The proposals are borough wide.
<b>TARGET COMPLETION/DELIVERY DATE</b>	Publication of Local Development Scheme June 2022.	

<b>FINANCIAL/VALUE FOR MONEY IMPACT</b>	No	There are no financial implications of accepting the recommendations of this report, the development and implementation of the Local Development Scheme will be resourced from within current budgets. AEM 28.04.22
<b>LEGAL ISSUES</b>	Yes	The preparation of a Local Development Scheme and Local Plan are set out as statutory obligations of the Local Planning Authority in the Planning & Compulsory Planning Act 2004 (as amended by the Localism Act 2011) and Town and Country Planning (Local Planning) (England) Regulations 2012. The publishing of the Local Development Scheme will demonstrate that the council is progressing its Local Plan to adoption and also set out how that goal is to be achieved. The Local Planning Authority is subject to a duty to ensure that the Local Development Scheme is maintained as an up to date document. If the Local Planning Authority were not fail to produce and update the scheme the Local Planning Authority would be failing to comply with its Stautory obligations.
<b>OTHER IMPACTS, RISKS &amp; OPPORTUNITIES</b>	Yes	The Council is required to maintain an up to date Local Development Scheme.
<b>IMPACT ON SPECIFIC WARDS</b>	No	Borough wide impact

## **PART B) – ADDITIONAL INFORMATION**

### **5. INFORMATION**

- 5.1. The Local Deveopment Scheme (LDS) confirms the documents that make up the Borough Development Plan. This includes the Telford & Wrekin Local Plan and seven made (adopted) Neighbourhood Development Plans.
- 5.2. The Council is legally required to maintain an up to date Local Development Scheme or LDS, under section 15 of the Planning and

Compulsory Purchase Act 2004. The LDS must be available to the public and the attached version (Annex 1) is being recommended to Cabinet for approval and publication.

- 5.3. The LDS supports the Councils commitment to local decision making by providing certainty to local communities and stakeholders regarding planning documents being prepared by the LPA. This commitment is evidenced by support for local parishes in the preparation of Neighbourhood Plans and the Councils opposition to Government proposals to water down local engagement in plan making set out in the *'Planning for the Future'* White Paper.
- 5.4. The Council had paused the formal stages of the Local Plan Review in light of the proposed reforms set out in last years planning White Paper. The proposals would have radically changed the plan making process through the designation of zonal areas for growth, renewal and protection as well as reducing opportunity for public participation.
- 5.5. The Queens Speech on the 10 May set out Government proposals regarding changes to the planning. The proposals will be covered by the Levelling Up & Regeneration Bill as well as changes to the planning regulations set out in the National Planning Policy Framework. Therefore it is now appropriate for the Council to update the LDS. This will enable the Council to meet its legal obligations, ensure local control over the plan making process and be in the best position to respond to changes brought forward by Government.
- 5.6. The risk involved in not maintaining an up to date LDS document is the Government placing a 'direction' on the Council regarding the preparation of the Local Plan review. This would involve Government intervening and potentially taking over plan making removing local decision making powers and local accountability.
- 5.7. In addition to information on current Development Plan documents the LDS provides information on other planning policy documents that the Council intends to bring forward over a 3 year period (2022 – 25). These include neighbourhood plans and supplementary planning documents. It also provides summary information regarding supporting planning policy documents including the Brownfield Land Register, Self-build and Custom-build Register and Annual Monitoring Reports.
- 5.8. The LDS also covers details of other planning documents that the Council intend to bring forward for adoption between 2022 and 2025. In summary this includes:

- **Ironbridge Gorge World Heritage Site, Supplementary Planning Document** – this is planning guidance that will help protect the Outstanding Universal Value of the gorge for future generations.
  - **Neighbourhood Plans for the Parishes of Ercall Magna and Stirchley & Brookside** – these are documents that will provide additional locally distinctive planning policies for the parishes of Ercall Magna and Stirchley & Brookside that will be used to assess planning applications in those areas.
- 5.9. During the period of the LDS the Council may bring forward additional supplementary planning guidance / design guidance.
- 5.10. The LDS sets out the timetable for the Local Plan Review, and outlines when there will be formal opportunities for residents and stakeholders to get involved and comment on the plan making process.
- 5.11. The initial stages of the Local Plan Review (Issues & Options) have been completed. Further work in advance of draft plan proposals coming forward for consultation will include;
- Re-opening the Call for Sites (summer 2022) in order to refresh the Councils land supply position and inform proposed site allocations.
  - Research and evidence to support the development of the Draft policies on issues such as climate change, protection of the green, natural environment and important landscapes and helping to secure the post covid-19 recovery by revitalising our town and district centres.
  - Assessment of the 2021 Census statistics to help refresh and inform the demographic evidence base for the review with the most up to date information.
- 5.12. The next formal stage of the local plan review will be the regulation 18 (REG 18) stage and the publication of the draft plan. This will include proposed site allocations and proposed changes to local plan policies. Following public consultation the Council will then bring an amended regulation 19 (REG 19) version of the plan for further public consultation. This final version and the responses received will then be submitted to the Secretary of State for Examination where a Planning Inspector will consider the Local Plan's 'soundness' and legal compliance. The Inspector will issue a report recommending any modifications and the Plan (as reviewed) will be presented to Full Council for formal adoption. The precise details and timescales for this

phase will be dependent upon the capacity of the Government Inspectorate. This will be monitored and updated accordingly.

- 5.13. Table 1 below sets out the proposed timetable for the review of the Telford & Wrekin Local Plan.

**TABLE 1.**

<b>Stage</b>	<b>Dates</b>
Re-opened Call for Sites	Summer 2022
Draft Plan and proposed site Allocations – consultation	Autumn – Winter 2023
Publication version to Full Council	Summer 2024
Publication version - consultation	Summer – Autumn 2024
Submission to Planning Inspectorate	Winter 2024
Examination period	Subject to Planning Inspectorate.
Final version to Full Council for adoption	

- 5.14. Further planning guidance may be brought forward to reflect any changes in national planning policy.
- 5.15. The LDS will be kept under review and monitored to reflect any changes in the Development Plan timetable, planning legislation and other policy related matters.

**2. IMPACT ASSESSMENT – ADDITIONAL INFORMATION**

**3. PREVIOUS MINUTES**

**4. BACKGROUND PAPERS**

Annex 1 – Local Development Scheme 2022-25

**Report prepared by Gavin Ashford, Strategic Planning Team Leader,  
Telephone: 01952 384260.**



# Local Development Scheme

## 2022 – 2025

June 2022

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# Local Development Scheme 2022-25

## 1 Introduction

**1.1** Telford & Wrekin Council (as the Local Planning Authority or LPA) is required to have in place a Development Plan which sets out a vision and framework for the future development of the area. It is important that communities and stakeholders are informed of work to develop or review the Local Plan and to engage in the plan preparation process.

**1.2** This Local Development Scheme (LDS) is a project plan and sets out the LPA's timetable for preparing documents which form part of its Development Plan as well as other supplementary or planning guidance documents. It provides a summary for each document, details of the areas they relate to and a timetable for their preparation.

**1.3** The LDS informs communities and interested parties of the process and progress in preparing planning policy documents. Further details on community engagement in plan making and planning applications is set out in the accompanying Statement of Community Involvement which is available on the Council's website [www.telford.gov.uk](http://www.telford.gov.uk)

**1.4** This LDS covers the period 2022-25. It will be kept under review and monitored to reflect any changes in the Development Plan timetable, planning legislation or other policy-related matters.

## 2 The Development Plan for Telford & Wrekin

**2.1** The revised National Planning Policy Framework (NPPF, 2021) and Planning Practice Guidance (PPG) set out government planning policy and advice. They provide a framework within which Local Plans and Neighbourhood Development Plans are prepared. The NPPF and PPG can also be material considerations in planning decisions.

**2.2** The LPA's Development Plan comprises the Telford & Wrekin Local Plan and seven made Neighbourhood Development Plans.

### Telford & Wrekin Local Plan

**2.3** The Telford & Wrekin Local Plan was adopted in January 2018 and covers the period 2011-31. It addresses the area's needs and opportunities on a range of topics including the economy, housing, community facilities, the built and natural environments and infrastructure. The Local Plan applies to the whole of the local authority area.

**2.4** The accompanying Policies Map shows the location of Local Plan policy designations and site allocations.

### Neighbourhood Development Plans

**2.5** Neighbourhood Development Plans give communities direct power to develop a shared vision for their local area and to shape its development and growth. It is not a legal requirement but a right which communities can choose to use. The LPA provides advice to communities that are preparing Neighbourhood Development Plans and also takes decisions at key stages.

**2.6** Neighbourhood Development Plans have been made (adopted) in respect of the following areas in the Borough of Telford & Wrekin Council:

- Madeley (made on 19 March 2015)

# Local Development Scheme 2022-25

- Waters Upton (made on 16 June 2016)
- Edgmond (made on 31 May 2018)
- Newport (made on 13 September 2018)
- Lilleshall (made on 13 December 2018)
- Tibberton & Cherrington (made on 2 December 2021)
- Donnington & Muxton (made on 17 February 2022)

**2.7** A made Neighbourhood Development Plan sits alongside the Telford & Wrekin Local Plan. Decisions on planning applications will be made using both the Local Plan and the Neighbourhood Development Plan for the relevant parish, and any other material considerations.

**2.8** Further information on neighbourhood planning, including those areas that have been formally designated as Neighbourhood Areas and are in the process of developing their Plans, is available on the Councils website<sup>(1)</sup>.

## 3 Supporting Planning Policy Documents

**3.1** Several other planning policy documents are prepared to inform and supplement the development plan but do not form part of it. Details are provided below.

### Supplementary Planning Documents / Guidance

**3.2** Supplementary planning documents (SPDs) add further detail to Local Plan policies and provide guidance on particular sites or issues. They do not form part of the development plan and are not subject to examination. The LPA will consult on draft SPDs, as they are prepared, for a minimum of four weeks<sup>(2)</sup>. The LPA will consider representations received and finalise the SPD before it is adopted by Cabinet.

**3.3** Once adopted an SPD can be a material consideration in decision-making matters that should be taken into account in deciding planning applications or appeals. The Council has adopted four SPDs to date that are available on its website, these include:

- Design for community safety (June 2008)
- Telecommunications development (May 2009)
- Shop fronts and signage design guidance in conservation areas (December 2011)
- Homes for All – Supported & Specialist Accommodation SPD (2022)

**3.4** The LPA is preparing an Ironbridge Gorge World Heritage Site SPD to support specific policies in the Local Plan. The requirement to prepare a programme of further SPDs will be considered as part of the Local Plan review process.

**3.5** The Council has adopted a policy position statement regarding First Homes. This sets out the local criteria developers will need to adhere to when bringing forward proposals which include First Homes.

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1 [https://www.telford.gov.uk/info/20453/neighbourhood\\_development\\_plans](https://www.telford.gov.uk/info/20453/neighbourhood_development_plans)

2 The Town and Country Planning (Local Planning (England) Regulations 2012

# Local Development Scheme 2022-25

## **Brownfield Land Register**

**3.6** The LPA is required to prepare, maintain and publish a register of previously developed (brownfield) land which is suitable for residential development.

**3.7** The register is comprised of brownfield sites that have been assessed as potentially being appropriate for residential development.

**3.8** The brownfield land register is published on the Council's website and reviewed annually to include new sites and amendments to previously identified sites. There is no requirement to consult on sites proposed for inclusion on the register only. Where the LPA intends to trigger a grant of permission in principle for a site then consultation is required in line with regulations.

## **Self-Build and Custom-Build Register**

**3.9** The Self-Build and Custom Housebuilding Act 2015 places a duty on LPA's across England to keep and have regard to, a register of people who are interested in self-build or custom-build projects in their area. Self-build and custom-build housing is built by an individual, a group of individuals, or persons working with or for them, to be occupied by that individual. Such housing can be either market or affordable housing.

**3.10** An online registration form is available on the Council's website. Information from the register will help inform the LPA of the level of demand for self-build and custom-build plots in Telford & Wrekin. The LPA will use this information to explore ways in which it might be possible for people and plots to be brought together. Registration does not however guarantee that a suitable plot will be identified, or become available.

## **Annual Monitoring Report**

**3.11** The LPA is required to publish an Authority Monitoring Report (AMR) on an annual basis. The AMR will include the following:

- Progress towards the preparation of documents outlined in this LDS;
- Progress towards the delivery of employment land on a range of sites across the area;
- Progress towards the delivery of net additional market and affordable dwellings in the area;
- Details of any planning policy documents that have been adopted or approved within the period covered by the report;
- Details of any Local Plan policies that are not being implemented, including reasons why and steps taken to secure implementation;
- Details of any Neighbourhood Development Plans that have been made in the period covered by the report.

**3.12** The AMR can help inform whether there is a need to undertake a partial or full update of the Local Plan. The latest AMR is available on the Council's website [Introduction - Annual Monitoring Report \(AMR\) - Telford & Wrekin Council](#)

## **4 Future Development Plan Work**

**4.1** The following section details work that the LPA will undertake during the next three years (2022-25).

# Local Development Scheme 2022-25

## Telford & Wrekin Local Plan Review

**4.2** The LPA is legally required to complete a review of its Local Plan at least once every five years<sup>(3)</sup>.

**4.3** The Issues & Options stage of the review of the existing Plan has been completed and identified the need to update the Local Plan. Subsequent stages of the review process will enable the Council to share and consult on proposals and to then update the Local Plan accordingly.

**4.4** The purpose of the Local Plan review is to consider whether any Local Plan policies need updating, taking into account factors such as changing circumstances in the area, conformity with the revised NPPF and PPG, plan-making activity by other authorities in the region, and significant economic changes.

**4.5** A review of the Local Plan must follow procedural and legal requirements and satisfy the NPPF tests of soundness.

**4.6** The LPA have considered several factors in undertaking the review process including emerging economic strategies, the need to maintain a supply of employment land, revisions to the NPPF and PPG, the need to support provide more affordable, supported and specialist accommodation and to address climate change issues.

**4.7** Climate change will be at the heart of the Local Plan Review process, the Local Plan has a key role to play in creating a sustainable borough and meeting the Council's aspirations for a carbon neutral borough. The Local Plan, through policy, can directly influence the requirements on development to address climate change as well as influencing the design of development to be more adaptive to climate change.

**4.8** The review is underpinned by four core objectives:

- Employment led growth through inward investment and job creation.
- A 'Forest Community' approach which affords the protection, enhancement and accessibility of the natural environment and green spaces that characterise the borough.
- Support for regeneration of our borough towns, new town estates and infrastructure.
- Meet local housing needs including providing more affordable and specialist accommodation to support people to live longer and healthier at home.

**4.9** The following table summarises the Local Plan process and sets out a broad indication of future stages.

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3 Reviews at least every five years are a legal requirement for all local plans (Regulation 10A of the Town and Country Planning (Local Planning) (England) Regulations 2012).

# Local Development Scheme 2022-25

<b>Telford &amp; Wrekin Local Plan Review</b>	
<b>1. Document Profile</b>	
Role and Content	<p>The Local Plan sets out the LPA's vision, objectives and spatial planning strategy for future development in the area. Strategic policies direct the overall pattern, scale and quality of development. Non-strategic policies will set out details for specific areas and types of development.</p> <p>The review will consider which parts of the adopted Local Plan need updating, whether new policies are required and proposed site allocations to meet future needs. There will be opportunities for communities and stakeholders to engage in the process by making representations.</p>
Status	Part of the Development Plan for Telford & Wrekin
Conformity	General conformity with the National Planning Policy Framework
Area	Borough of Telford & Wrekin
<b>Timetable</b>	
<b>Stage</b>	<b>Date</b>
Re-opened Call for Sites	Summer 2022
Draft Plan and proposed site Allocations - consultation period	Autumn - Winter 2023
Publication version to Full Council	Summer 2024
Publication version - consultation period	Summer - Autumn 2024
Submission to Planning Inspectorate	Winter 2024
Examination Period	Subject to Planning Inspectorate
Final version to Full Council for adoption	

## Neighbourhood Development Plans

**4.10** The LPA will continue to engage with communities that wish to prepare Neighbourhood Development Plans. Emerging Neighbourhood Development Plans include:

# Local Development Scheme 2022-25

- Ercall Magna Parish Neighbourhood Development Plan
- Stirchley & Brookside Neighbourhood Development Plan

**4.11** The process for making a Neighbourhood Development Plans is set out within Annex 2.

## **5 Monitoring and Review of LDS**

**5.1** The LPA will keep the LDS under review as the Local Plan review progresses.

# Local Development Scheme 2022-25

## Planning Policy Document Structure



# Local Development Scheme 2022-25

## 7 Annex 2

Stage	Requirements
1: Designating a neighbourhood area	<ul style="list-style-type: none"> <li>• The qualifying body (parish/town council, prospective neighbourhood forum or community organisation) applies to the LPA to designate a neighbourhood area.</li> <li>• The LPA publicises and consults on the area application for a minimum 6 weeks (except for where an LPA is required to designate the whole of a parish.)</li> <li>• The LPA determines whether to designate a neighbourhood area within the statutory timescales and publishes its decision</li> </ul>
2: Preparing a draft NDP	<p>The qualifying body (preparing the plan) develops proposals and this includes:</p> <ul style="list-style-type: none"> <li>• Gathering baseline information and evidence</li> <li>• Engaging and consulting with those living and working in the neighbourhood area and those with an interest in or affected by the proposals (e.g. service providers)</li> <li>• Talking to land owners and the development industry</li> <li>• Identifying and assessing options</li> <li>• Determining whether a plan is likely to have significant environmental effects</li> <li>• Starting to prepare proposals documents</li> </ul>
3: Pre-submission publicity and consultation	<p>The qualifying body publicises the draft plan and invites representations. The plan is amended if appropriate having considered the responses. The qualifying body then prepares a consultation statement and other proposal documents.</p>
4: NDP submission to the Local Planning Authority	<p>The qualifying body submits the plan to the LPA who check that it complies with all relevant legislation. If it meets requirements the LPA:</p> <ul style="list-style-type: none"> <li>• Publicise the plan for a minimum 6 weeks and invites representations</li> <li>• Notifies consultation bodies referred to in the consultation statement</li> <li>• Appoints an independent examiner (with the agreement of the qualifying body)</li> </ul>
5: Independent Examination	<p>The LPA sends the plan and representations to the independent examiner who undertakes the examination and issues a report to the LPA and qualifying body. The LPA publish the report and decides whether to send the plan to referendum.</p>

## Local Development Scheme 2022-25

<p>6 and 7: Referendum and bringing the NDP into force</p>	<p>The LPA publishes an information statement and notice of referendum. Polling takes place and the results declared. If more than half of those voting are in favour of the neighbourhood plan, it is 'made' (comes into force) as part of the statutory Development Plan for Telford &amp; Wrekin.</p>
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## Pride in Our Play Areas



“This investment will see new and improved play facilities across the borough. It supports our vision to ensure that every child, young person and adult lives well in their community while creating neighbourhoods that are a great place to live. We recognise that access to quality play is really important to local families, and we are on their side.”



Telford & Wrekin  
Co-operative Council

Protect, care and invest  
to create a better borough

**Councillor Carolyn Healy (Labour)**

Climate Change, Parks, Green Spaces, Natural and Historic Environment  
and Cultural Services

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# Borough of Telford and Wrekin

## Cabinet

23 June 2022

### Pride in our Play Areas

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**Cabinet Member:** Cllr Carolyn Healy, Cabinet Member: Climate Change, Green Spaces, Natural and Historic Environment and Cultural Services

**Lead Director:** Dean Sargeant, Neighbourhood and Enforcement Services

**Service Area:** Strategic Waste and Neighbourhood Performance

**Report Author:** Debbie Germany

**Officer Contact Details:**

**Tel:** 01952 384065

**Email:** [Debbie.germany@telford.gov.uk](mailto:Debbie.germany@telford.gov.uk)

**Wards Affected:** All wards are affected

**Key Decision:** Yes

**Forward Plan:** 20 April 2022

**Report considered by:**

Business Briefing: 28 April 2022

Senior Management Team: 19 April 2022

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#### 1.0 Recommendations for decision/noting:

1.1 Cabinet approve the £750,000 investment package into Telford & Wrekin owned play areas across the borough.

1.2 Cabinet endorse the approach to delivery as outlined in this report.

#### 2.0 Purpose of Report

2.1 The Purpose of this report is to highlight the investment and set out the delivery proposals.

2.2 Telford & Wrekin Council recognises the importance of providing stimulating play areas and opportunities for children and young people. The council is committed to enhancing the quality of current and future free play provision and equipped play facilities across the borough.

### 3.0 Background

3.1 Play provision can be a space, facilities, equipment or a set of activities intended to give children and young people the opportunity to play. Across the borough there is a wealth of free play opportunities which include:

- Local Areas of Play (LAP) e.g. open spaces, parks, playing fields which may include a minimal amount of small pieces of play equipment;
- Equipped Play Facilities e.g. Local Equipped Areas for Play (LEAP) for children up to 12 years;
- Equipped Youth Facilities or Neighbourhood Equipped Areas for Play (NEAP) e.g. Multi Use Games Areas, BMX Tracks and Skate Parks (also including an equipped play area);
- Play Provision e.g. play schemes and activities that supports children and young people's free play opportunities

3.2 The above provision is complemented by opportunities in the award winning Telford Town Park and our four district parks including Dawley, Hartshill, Bowring and Dale End. These parks will benefit from £1m investment in parallel to the £750,000 investment in play areas as outlined in this report.

3.3 Telford & Wrekin Council works with partners, stakeholders and developers to co-ordinate and bring forward opportunities for new play areas and investment into existing ones. The majority of new play areas are provided as part of new developments which are usually managed by management companies appointed by the developer, rather than transferring them to the council to maintain. There are approximately 21 play areas provided by developers with 10 managed directly by Town/Parish Councils.

3.4 In delivering this investment, the council will continue to work in partnership with Town and Parish Councils, while seeking opportunities for joint investment where possible. In addition to this, each Ward Member has been given £10,000 of funding for projects within their ward and we will continue to consult with Ward Members to explore opportunities for them to invest further into local play areas to add value to the council's £750,000 investment.

3.5 Telford & Wrekin Council undertakes routine inspections of all play equipment/facilities in accordance with national guidance. Reactive maintenance takes place on a prioritised basis with safety critical items given the highest

priority. The additional investment provides the opportunity to bring forward a range of improvements and enhancements to deliver higher quality play equipment/facilities right across the borough.

- 3.6 While this investment is intended to have a borough wide benefit, it will be prioritised to areas of highest need and those areas of greater usage/catchment. This is to ensure quality standards and relevant legislative requirements are met.
- 3.7 Alongside this investment the Council has been collating information which will inform future council wide policies relating to play areas. The council is currently undertaking a Play, Recreation and Open Space Needs Assessment, to understand the values, demands and aspirations for investment in current and future facilities, alongside the distribution and type of facility. In undertaking this assessment, the Council will be seeking views from residents, including children and young people, to understand the needs for the borough.
- 3.8 The Play, Recreation and Open Space Needs Assessment will provide evidence for the Councils Play and Recreation Strategy, to deliver the council's Vision to ensure that every child, young person and adult lives well in their community while creating neighbourhoods that are a great place to live. It will outline the Councils commitment to improving and developing Play and recreation opportunities for all.

#### **4.0 Summary of main proposals**

- 4.1 Telford & Wrekin borough is very well served by the number of its precious green open spaces, parks and play areas. There are 17 Local Nature reserves (triple the minimum recommended standard), 200 Green Guarantee sites, 4 district parks (2 with Green Flag status) and an award winning Telford Town Park.
- 4.2 The additional '**On your Side**' £3m investment into green open spaces and parks will bring forward improvements to protect, enhance and improve a number of these open spaces for the enjoyment of our residents. However, as a council, we recognise there is more which can be done to specifically enhance our play areas which we value as important community assets.
- 4.3 The Play, Recreation and Open Spaces assessment is currently on target to be brought forward this Autumn for approval. As part of the investment into our parks, a £250,000 scheme to improve the toddler play area in the Town Park is scheduled towards the end of the year, along with investment into Dawley Park. A lighting improvement scheme is also being scoped at Hartshill Park. Investment in our play areas will begin to deliver over the next few months with investment continuing to take place over the next 12 months.

- 4.4 In addition to the £750,000 investment there is almost £1m of funding from developer contributions which will be spent alongside this investment.
- 4.5 Telford & Wrekin Council is the main provider of play provision and facilities across the borough. There are 117 individual play areas within the borough which is complemented by provision provided by third parties such as developers and some Town/Parish Councils.
- 4.6 As a Council, we want our children and young people to have the space and freedom to play in the borough and would like to see more children playing, more often. Play is necessary for the healthy development and well-being of children and young people, and of communities.
- 4.7 Play areas not only create neighbourhoods that are great places to live but also ensure that every child, young person and adult lives well in their community. We have a vision for our play areas across the borough to ensure that we have areas that are attractive, welcoming, challenging and accessible.

## **5.0 Alternative Options**

- 5.1 The Council recognises the importance of providing stimulating play areas and opportunities for children and young people. This investment provides opportunity to ensure well maintained facilities are available.

## **6.0 Key Risks**

- 6.1 Managing safety is key; in accordance with national guidance, weekly safety inspections are undertaken on each of the council owned play areas by a trained safety inspector. These are complemented by a more intensive 6 weekly safety check by another trained safety inspector.
- 6.2 In addition to this, a full annual inspection is undertaken by RoSPA (Royal Society for the Protection of Accidents). The additional £750,000 investment provides further opportunity to improve the value and quality of Telford & Wrekin owned play areas within the borough

## **7.0 Council Priorities**

- 7.1 The proposals contribute to the following priorities:
- Every child, young person and adult lives well in their community
  - All neighbourhoods are a great place to live

## **8.0 Financial Implications**

- 8.1 Capital funding of £750,000 has been allocated as part of the Council's Investment Programme. In addition to this revenue funding of £105,000 per year has been made available in 22/23 and 23/24 to provide additional resources to support delivery of the play area investment.
- 8.2 This includes £25,000 to support additional ongoing maintenance costs of the play areas. This provision is complemented by the £1m funding that the Council has also made available for further investment into our award winning Telford Town Park and our four district parks including Dawley, Hartshill, Bowring and Dale End

## **9.0 Legal and HR Implications**

- 9.1 Improvements to specific play areas that are subject to approved expenditure pursuant to this resolution may need to obtain planning permission and other regulatory approvals depending on the nature of the improvements.
- 9.2 Delivery of projects funded by this expenditure may involve engaging with procurement legislation that will need to be considered at that time.
- 9.3 As with all Council decisions the expenditure approved by this resolution will need to be undertaken in a manner that is compliant with Equalities legislation.
- 9.4 Additional, dedicated resource, has secured to support the delivery of the investment programme and on-going maintenance and value of our play areas.

## **10.0 Ward Implications**

- 10.1 Adequate provision of play areas is important to provide equal opportunity for all communities within the borough to access the developmental and health benefits play provides. This is enabled through planning strategy and investment as the borough grows.
- 10.2 Through this process both new facilities and enhancements to existing play areas are gained through planning contributions from developers. There is also the opportunity to invest into play upgrades and added value play through the £750,000 investment.

## **11.0 Health, Social and Economic Implications**

- 11.1 Providing and maintaining free and accessible play facilities has many health benefits including:
- Active Children become active adults.
  - Play fosters social inclusion.
  - Play helps to foster children's sense of community.
  - Allows children to find out about themselves and their abilities.
  - Is therapeutic.
  - Gives children a chance to let off steam and have fun.
  - Play reduces boredom and as a result unacceptable/anti-social behaviour

## **12.0 Equality and Diversity Implications**

12.1 The proposals will have a borough wide impact, particularly on children and young people. The approach will be to target the investment in the areas of greatest need in terms of play provision for our communities, including investments into sensory and naturalised play.

## **13.0 Climate Change and Environmental Implications**

13.1 While public procurement regulations will be adhered to, there are a number of locally based specialist play providers that will be used to not only support the local economy but reduce the carbon impact from the supply chain.

## **14.0 Background Papers**

None

## **15.0 Appendices**

None

## **16.0 Report Sign Off**

<b>Signed off by</b>	<b>Date sent</b>	<b>Date signed off</b>	<b>Initials</b>
Finance	11/04/22	13/04/22	MJB
Legal	11/04/22	13/04/22	JL